Checklist for Applicants for Admission to Higher Study Semesters
International applicants (with foreign-earned higher education entrance qualification)

You need to submit the following documents with your application:

☐ Application form for admission to studies
   The first step to apply is to complete the application form online at www.studium.uni-freiburg.de/studienbewerbung/bls. The application period starts June 1 for the winter semester and December 1 for the summer semester.

☐ Notarized copies of your school certificates
   We need your school-leaving certificate (secondary school diploma). Please send us the certificates in the original language and in an official translation.

☐ If applicable: Notarized copies of the results of your university entrance examination
   If you have taken a university entrance examination, please include documentation of the results in the original language and in an official translation.

☐ Notarized copies of your transcripts
   We need your full transcripts (reussites, academic record, index, etc.) from all years of study you have completed so far. Please submit the documents in the original language and in an official translation.

☐ If applicable: Notarized copy of your university diploma
   If you have already earned a university-level degree, please include it with your application in the original language and in an official translation.

☐ Copies of your language certificates
   1. DSH (level 2 or 3), TestDaF (a level of at least 4 on all four parts), the Goethe Certificate C2 ("Großes Sprachdiplom" from the Goethe Institute), the language certificate from the Conference of the State Ministers of Education and Cultural Affairs, level II or telc C1 Hochschule.
   2. or at least evidence of German language skills corresponding to level C1; you will need to submit results from one of the language examinations listed above before you enroll.
   3. To apply for admission to the English-taught bachelor's program "Liberal Arts and Sciences," you need to submit an English language certificate corresponding to level B2; you do not need to provide evidence of German language skills.

☐ Curriculum vitae and letter of motivation

☐ If applicable: Certificate of enrollment
   If you have already studied at a higher education institution in Germany.

☐ If applicable: Certificate of the Akademische Prüfstelle (APS) of the German Embassy
   This applies only to applicants from China, Vietnam and Mongolia.
Certificate of approval for the transfer of previously earned credits

Credit transfers are evaluated and approved by the department or examination office responsible for your degree program. For more information, please contact a departmental student advisor for your field of study. Contact information is available on the overview of fields:
http://www.studium.uni-freiburg.de/studienbewerbung-en/studienfaecher-en

Special state examination offices are responsible for approving the transfer of foreign-earned credits in the fields Medicine, Dentistry, and Pharmacy. More information and contact addresses are available here (see „Transferring credits from abroad“):
http://www.studium.uni-freiburg.de/studienbewerbung-en/international-en/full-time-studies

Please note:

1) Students, who are admitted to the University of Freiburg and would like to be enrolled, must present the originals of all the documents submitted with their application.

2) We accept certificates in German, English and French. Applicants whose certificates are issued in a different language have to submit translations, done by a sworn translator (in Germany or in your native country) or approved by the German Embassy/Consulate in your native country.

3) You can obtain further information and news about the application on our website:
http://www.studium.uni-freiburg.de/studienbewerbung-en/international-en

Dates:

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<tr>
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<th>application deadlines*</th>
<th>start of semester</th>
<th>start of teaching period</th>
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<tbody>
<tr>
<td>summer semester</td>
<td>January 15th</td>
<td>April 1st</td>
<td>mid-April</td>
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<tr>
<td>winter semester</td>
<td>July 15th</td>
<td>October 1st</td>
<td>mid-October</td>
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* These deadlines apply to subjects with restrictive admission in higher study semesters. The deadlines are final, i.e. your complete application must have reached us by these dates. Exempted from these deadlines are only the certificates of approval for the transfer of credits, which can be submitted until March 20 for the summer semester and September 20 for the winter semester.

In subjects with free admission you can apply for admission until one week before the teaching period begins, if you submit the certificate of approval for the transfer of credits as well as the documents needed for the matriculation: www.studium.uni-freiburg.de/studium-en/immatrikulation-en

Contact

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Student Service Center – International Admissions and Services
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79098 Freiburg

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E-Mail: international@service.uni-freiburg.de . Internet: www.uni-freiburg.de/go/ias-en
Office hours Advising: Mon - Thurs 9:00 a.m. – 12:00 noon, Thurs 2:00 p.m. – 4:00 p.m.
Office hours Student Administration: Mon - Thurs 9:00 a.m. – 12:00 noon, Thurs 2:00 p.m. – 4:00 p.m.