Willkommen - Orientierungshilfe für internationale Studierende Winter-/Sommersemester 2018/2019

Rector’s Greeting

Dear international students,

On behalf of the Albert-Ludwig-University Freiburg, I would like to extend a warm welcome!

We are delighted that you have chosen Freiburg for your studies. Whether you are here for a semester or will be completing your degree here, international students and exchanges are essential to our university.

I hope that you will feel comfortable in our university community – you have joined over 4,000 international students from around 126 countries who have chosen to study in Freiburg. Freiburg is a wonderful university town; in addition to its rich cultural history, the city is ideally situated at the edge of the Black Forest, and France and Switzerland are a short train ride away. We hope that in addition to the studying at the university that you take advantage of all that Freiburg and its surroundings have to offer.

This welcome guide has been designed as a resource to help you get your bearings at the University and in the city. In addition, please feel free to contact our staff at the International Office or your lecturers, if you have any further questions. We hope that you are already off to a great start; good luck with your studies!

Prof. Dr. Dr. h.c. Hans-Jochen Schiewer
Rector
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What Dates Should I Remember?

**Semester Dates in Winter Term 2018/2019**

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<th>Date</th>
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<td>Official enrollment for international students</td>
<td>Monday 17 September 2018</td>
</tr>
<tr>
<td></td>
<td>until Thursday 11 October 2018</td>
</tr>
<tr>
<td>Arrival Days for Exchange Students of the “University of Freiburg Global Exchange”</td>
<td>Monday 03 September 2018</td>
</tr>
<tr>
<td></td>
<td>Monday 01 October 2018</td>
</tr>
<tr>
<td></td>
<td>Tuesday 02 October 2018</td>
</tr>
<tr>
<td>Welcome Days for newly matriculated international students</td>
<td>Friday 05 October 2018</td>
</tr>
<tr>
<td></td>
<td>Monday 08 October 2018</td>
</tr>
<tr>
<td>Teaching period begins</td>
<td>Monday 15 October 2018</td>
</tr>
<tr>
<td>Teaching period ends</td>
<td>Saturday 08 February 2018</td>
</tr>
<tr>
<td>Reformation Day</td>
<td>Tuesday 31 October 2018</td>
</tr>
<tr>
<td>All Saints’ Day</td>
<td>Thursday 01 November 2018</td>
</tr>
<tr>
<td>Christmas break</td>
<td>Sunday 23 December 2018</td>
</tr>
<tr>
<td></td>
<td>Saturday 06 January 2019</td>
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### Semester Dates in Summer Term 2019

**Official enrollment for international students**

<table>
<thead>
<tr>
<th>Monday</th>
<th>01 April 2019</th>
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<tbody>
<tr>
<td>until Thursday</td>
<td>18 April 2019</td>
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**Arrival Days for Exchange Students of the “University of Freiburg Global Exchange”**

<table>
<thead>
<tr>
<th>Monday</th>
<th>04 March 2019</th>
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<tbody>
<tr>
<td>Tuesday</td>
<td>01 April 2019</td>
</tr>
<tr>
<td>Wednesday</td>
<td>02 April 2019</td>
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**Welcome Days for newly matriculated international students**

<table>
<thead>
<tr>
<th>Friday</th>
<th>12 April 2019</th>
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<tbody>
<tr>
<td>until Monday</td>
<td>15 April 2019</td>
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</table>

**Teaching period begins**

| Tuesday | 23 April 2019 |

**Teaching period ends**

| Saturday | 27 July 2019 |

**First of May**

| Wednesday | 01 May 2019 |

**Ascension**

| Thursday | 30 May 2019 |

**Pentecost break**

<table>
<thead>
<tr>
<th>Monday</th>
<th>10 June 2019</th>
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<tbody>
<tr>
<td>until Saturday</td>
<td>15 June 2019</td>
</tr>
<tr>
<td>Corpus Christi</td>
<td>Thursday</td>
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Who can help me?

International Office – Büro für internationale Beziehungen

The main duties of the International Office are to:

- Maintain the international partnerships and contacts of the University of Freiburg;
- Supervise and support international students and scholars;
- Provide information regarding the options for studying abroad and to mediate for stays around the world;
- Advise and coordinate other institutions of the University in their international activities.

Location: The international Office is located in the Rektorat of the University of Freiburg at Fahnenbergplatz, ground floor. You can reach us with all the tram lines, stopping at Stadttheater, or with bus No. 27, stopping at Fahnenbergplatz.

**Contact**
Homepage: [www.international.uni-freiburg.de](http://www.international.uni-freiburg.de)

**Postal Address**
International Office
Albert-Ludwigs-Universität
Fahnenbergplatz
79085 Freiburg

**Visitor’s Address**
International Office
Albert-Ludwigs-Universität
Friedrichstraße 39
79098 Freiburg
Who can help me?

Your contacts at the International Office (from A to Z)

Katharina Aly
Ground floor, room 00 029a
E-mail: katharina.aly@io.uni-freiburg.de
Duties:
- Management of the International Office
Office hours:
- On appointment via e-mail

Florence Dancoisne
Ground floor, room 00 028
Phone: +49 (0)761 203-9655
E-mail: florence.dancoisne@io.uni-freiburg.de
Duties:
- International Strategy
- Project “European Campus / Eucor”
Office hours:
- On appointment via e-mail

Anja Hausmann
Ground floor, room 00 027
Phone: +49 (0)761 203-8873
E-mail: anja.hausmann@io.uni-freiburg.de
Duties:
- International Strategy
Office hours:
- On appointment via e-mail

Kathrin Jehle
Ground floor, room 00 028c
Phone: +49 (0)761 203-4330
E-mail: kathrin.jehle@io.uni-freiburg.de
Duties:
- International Strategy
Who can help me?

**Office hours:**
- On appointment via e-mail

Mareen Kästner  
Ground floor, room 00 026  
Phone: +49 (0)761 203-5432  
E-mail: mareen.kaeestner@io.uni-freiburg.de  
**Duties:**  
Freiburg Global Exchange (Outgoing Students)  
- Program Manager USA, Canada, Oxford

**Office hours:**
- On appointment via e-mail

Silvia Kühnle  
Ground floor, room 00 010  
Phone: +49 (0)761 203-4267  
E-mail: silvia.kuehnle@io.uni-freiburg.de  
**Duties:**  
- Housing service

Christine Kutnar  
**Student Service Center, Sedanstr. 6, room 02 023**  
Phone: +49 (0)761 203-8804  
E-mail: christine.kutnar@io.uni-freiburg.de  
**Duties:**  
- Study Abroad Advisor

**Office hours:**
- Tuesday: 1:30 p.m. – 3:30 p.m. appointment by mail  
- Thursday: 9:00 a.m. – 11:30 a.m. without prior appointment

Dr. Jens Langer  
Ground floor, room 00 026  
Phone: +49 (0)761 203-4370  
E-mail: jens.langer@io.uni-freiburg.de  
**Duties:**  
Freiburg Global Exchange (Outgoing Students)
Who can help me?

- Program Manager Asia, Australia, New Zealand
  **Office hours:**
  - On appointment via e-mail

Susanne Obert
**Student Service Center, Sedanstr. 6, room 02 029**
Phone: +49 (0)761 203-9012
E-mail: susanne.obert@io.uni-freiburg.de
**Duties:**
- DAAD-PROMOS-Scholarships
- Baden-Württemberg-Scholarships
**Office hours:**
- During lecture periods: Monday, 11:00 am – 1:00 pm without prior appointment
- Semester breaks: by appointment via email

Luitgard Scheidler
Ground floor, room 00 029
Phone: +49 (0)761 203-4375
E-mail: luitgard.scheidler@io.uni-freiburg.de
**Duties:**
Financial affairs
- Financial help for international students
- Scholarship payments for exchange students
- Travelling allowance for Eucor students
**Office hours:**
- Tuesday: 9:30 a.m. – 11:30 a.m. and 1:30 p.m. – 3:30 p.m.
- As well as on appointment via e-mail

Annegret Schönherr
Ground floor, room 00 010
Phone: +49 (0)761 203-5431
E-mail: welcome-service@io.uni-freiburg.de
**Duties:**
- Welcome Service for international Guest Researchers
**Office hours:**
Who can help me?

- On appointment via e-mail

Atavi Yenke
Ground floor, room 00 028a
Phone: +49 (0)761 203-9694
E-mail: atavi.yenke@io.uni-freiburg.de

Duties:
- Welcome Service for international Guest Researchers and Students
- Freiburg Global Exchange (Incoming Students)
- Supervision and support of international contact groups

Office hours:
- Tuesday: 1:30 a.m. – 3:30 p.m.
- Thursday: 9 a.m. – 11:30 a.m.
- As well as on appointment via e-mail
UNIKOS

No matter where you come from: We are already there!

UNIKOS is your home planet at the university cosmos Freiburg. We are a group of international students who are a part of the international office. As students, who, just like you, come from the most diverse countries, we are the right people to address all your questions and problems.

The UNIKOS-Team is there for you at the Welcome Days for newly enrolled international students as well as for your questions by email. We provide information, advice, organise cultural events, parties and international evenings in the MensaBar.

If you have any questions, you are welcome to contact us by email.

**General Contact**
E-mail: unikos@io.uni-freiburg.de
Albert-Ludwigs-Universität Freiburg
International Office
UNIKOS
D-79085 Freiburg
Dear international students,

welcome to the University of Freiburg!

My name is Julika, I’ve lived in Freiburg since 2013 and I study law. I still enjoy living here – I love the sun and the black forest just around the corner. As a uni town, Freiburg is really lively and there is always something going on for everyone.

During my studies I lived in Chile for a year. To live in a foreign country for a while and to meet and interchange ideas with people from different countries and cultures was exciting and enriching. There are, however, also always a few questions and problems to deal with. Where do I live? How do I register? Where and how will I meet new people? What kinds of activities does the university offer? Etc.

We would like to assist you with finding answers to all of these questions. So get in contact – we are happy to help!

Contact: unikos@io.uni-freiburg.de
Who can help me?

The volunteers from “Team International”

For students from certain countries or speakers of a particular language, contact persons are listed here, who are willing to help.

Our voluntary “team international” is made up people who for various reasons feel connected with the University of Freiburg. All of them study – or have studied – at the university and are happy to answer questions on study and life in Freiburg by email or telephone.

Africa:

Dr. André Nguemning

Contact
Phone: +49 (0)178 4954 150
E-mail: dr.nguemning@mac.com

China:

Ms. Yin Lin

Should you have any questions about the organisation of your study, please don't hesitate to contact me.

Contact
E-mail: lin@swfr.de

Iran:

Dr. Mohammad Salavati
Dr. Salavati is initiator of the town twinning between Freiburg and Isfahan (Iran). He also socialised the universities of Isfahan with the University of Freiburg. By now strong partnership emerged, including several projects and exchange programs.

Dr. Salavati is contact person for university members, professors and students concerning the different exchange programs.

**Contact**
Dr. Mohammad Salavati  
Phone: +49 (0) 173 8149 335  
E-mail: salavati@gmx.net

**Russian speaking students:**

Prof. Dr. Olga Keller

**Contact**  
Phone: +49 (0) 7071 856 610  
E-mail: dr.olga_keller@gmx.de  
For information regarding the study at the University of Freiburg, you may write to:  
olga.keller@histsem.uni-tuebingen.de

**Hungarian speaking students:**

Ms. Mária Krempels

**Contact**  
Phone: +49 (0)761 286 329  
E-mail: maria.krempels@t-online.de
Who can help me?

International Admissions and Services (IAS)

The International Admissions and Services (IAS) department – Service Center Studium are at hand to help you with the following matters:

- Advice regarding study possibilities at the University of Freiburg for international students
- Advice and guidance on decision-making
- Application and admission for international students
- Enrolment for international students
- Advice on course and degree program changes
- Authentication of certificates issued from the University for the purposes of an apostilles (Hague Convention)

Extensive information can be found via our website:

🔗 http://www.ias.uni-freiburg.de

Contact
Student Service Center
International Admissions and Services
Sedanstr. 6
E-mail: international@service.uni-freiburg.de
Contact persons International Admissions and Services:

Acting Director
Dr. Susanne Duesterberg

Advising:
Michaela Entner
Sedanstr. 6, room 01 018
entner@service.uni-freiburg.de, Phone: +49 (0)761 203-67368

Dr. Susanne Duesterberg
Sedanstr. 6, room 01 017
duesterberg@service.uni-freiburg.de, Phone: +49 (0)761 203-9093

International Student Administration:
Sean Haworth
Sedanstr. 6, room 01 019
haworth@service.uni-freiburg.de, Phone: +49 (0)761 203-4242

Diana Stiegeler
Sedanstr. 6, Zimmer 01 019
stiegeler@service.uni-freiburg.de, Phone: +49 (0)761 203-4242

Nadia Stipsitz
Sedanstr. 6, room 01 020
stipsitz@service.uni-freiburg.de, Phone: +49 (0)761 203-4371

Admission Master Degree:
N.N.
Sedanstr. 6, room 01 020
Phone: +49 (0)761 203-4271

Office hours International Student Administration:
- Monday – Thursday: 9 a.m. to 12 noon
- Thursday: 2 p.m. to 4 p.m.
Studierendenwerk Freiburg-Schwarzwald (SWFR)
Student Services Freiburg

At the central information “Infoladen” and the attached advisory centre, students can get help for all of their questions. Whether it is just a general question or detailed advice on financing studies or child care, the people at the advisory centre are always ready to lend an ear and to give good advice or helpful information.

Contact
Studierendenwerk Freiburg, Schreiberstraße 12-16, 79098 Freiburg.
Opening hours: Mon-Fri 9:00 a.m. – 5:00 p.m.
Phone: + 49 (0)761 2101-200
E-mail: info@swfr.de

Welcome to Freiburg! In order to ease your transition here we have compiled helpful information about living and studying in Freiburg. The following link will take you to the virtual info-packet for international students on our website:

https://www.swfr.de/internationales/info-paket/was-ist-das-infopaket/

We hope you enjoy your time here, find success in your studies, and gain valuable experience.

www.swfr.de/en
www.facebook.com/studierendenwerk.freiburg
twitter.com/studentenwerkfr
studierendenwerkfreiburg.wordpress.com
www.youtube.com/KanalSWFR
www.instagram.com/studierendenwerk_freiburg
ADVICE & SOCIAL SERVICES

Social counselling and Insurance
Whatever the problem may be, our social counsellor will find an answer to almost any social, personal or economic query. Our social counsellor knows the fine points of the social insurance system and can for example assist in the search for a childcare placement. She also knows the finer points of residence visas. Information regarding accidents, liability, theft insurance, unemployment benefits and social assistance can also be provided. She also assists students with disabilities or chronic diseases. In addition, she knows contact details of other counselling services and important authority contacts.

Contact
Barbara Toth and Nerea Ulrich, Room 002
Phone: +49 (0)761 2101-233
E-mail: sozialberatung@swfr.de
Office hours:
Mon + Tues 9.00 – 12.00 a.m., Thurs 1.30 – 4.00 p.m., as well as appointments pre-arranged by telephone

Legal advising
A lawyer can help you with potential legal issues with a free consultation. However, advice regarding business concerns, proceedings and documents is not available. In cases where additional advice is required, students will be referred to appropriate professional. If students think that they have a legal problem, we urge them to seek advice earlier rather than later before it gets expensive.

Please note! Students must present valid student identification from a university, which is covered by SWFR in order to receive legal advice.

Contact
Only at appointments pre-arranged by e-mail
E-mail: rechtsberatung@swfr.de
Psychotherapeutic advising

Students who experience personal or study related problems should not feel left alone! Many students experience difficulties during their studies. Professional advice can help solve these problems. A short conversation can often help clarify a student’s path.

Psychotherapeutic counselling offered by SWFR is the right place to turn for such advice, which is given through one-on-one appointments (45 min). Students must make an appointment for one-on-one counselling or turn up during open office hours once a week.

Counselling sessions are also available in English, French, Chinese and Slovenian. All sessions remain confidential.

The Psychotherapeutic Counselling Centre offers an extensive seminar programme. Topics include "Test Anxiety", "Rhetoric", "Stress Management", "Writer's block" or "Time Management".

Information & Registration for the seminars:
www.swfr.de/en/events/seminars

Contact
Secretary: Rosa Meyer, Room 003
Phone: +49 (0)761 2101-269
E-mail: r.meyer@swfr.de
Appointments for one-on-one interviews (in person, by telephone or e-mail):
Mon - Fri 9.00am -12.00pm
Open office (only short consultation (10 min.) – registration not necessary): Wed 1pm - 2pm
Child care / Crèches
SWFR offers child day care in two day care centres and has document rights in the Kita “Wolkengarten”, a university-based facility.

Information and Registration
Barbara Toth and Nerea Ulrich, Room 002
Phone: +49 (0)761 2101-233, E-mail: sozialberatung@swfr.de

Kita “Kleine Knöpfe”
Contact
Volker Bisch, Kita Manager
Glacisweg 3, 79098 Freiburg
Phone: +49 (0)761 2101-560
E-mail: bisch@swfr.de

Kita „Pusteblume“
Contact
Katharina Egy, Kita Manager
Kunzenweg 17, 79117 Freiburg-Littenweiler
Phone: +49 (0)761 2101-561
E-mail: pusteblume@swfr.de

Kita „Wolkengarten“ at Campus Flugplatz
Contact
Georges-Köhler-Allee 73, 79110 Freiburg
Registration and Information:
Barbara Toth and Nerea Ulrich, Phone: +49 (0)761 2101-233
E-mail: sozialberatung@swfr.de
MONEY & FINANCIAL AID

Money & Financial aid
In addition to federal financial aid (BAföG), SWFR also offers other financial options such as, student loans, educational loans, stipends or KfW student credit.

Contact
Claudia Glißmann, Room 010
Phone: +49 (0)761 2101-253
E-mail: glissmann@swfr.de
Office hours: Tues. 9.00am – 12.00pm, Thurs 1.30pm – 4.00pm and after arrangement by telephone

INTERNATIONAL

International relations and advising for international students

Contact
Barbara Toth and Nerea Ulrich, Room 002
Phone: +49 (0)761 2101 233, Fax: +49 (0)761 2101 5233
E-mail: sozialberatung@swfr.de
Office hours:
Mon + Tues 9.00am – 12.00pm, Thurs 1.30pm – 4.00pm, as well as appointments pre-arranged by telephone
Who can help me?

**Buddy Program**
If you come from another country to study in Freiburg, you might be interested in having a ‘buddy’ show you around the first few weeks.
Register: www.swfr.de/internationales/der-internationale-club/buddy/

**Dormitory tutors for international students**
There are international student housing tutors at the student accommodation, who are happy to lend assistance, and who offer a semester program for all residents.

**Contact**
Gernot Kist
Phone: +49 (0)761 2101-276
E-Mail: kist@swfr.de
Dear International Students,
Welcome to Albert-Ludwigs-University Freiburg!

We are a group of students from different faculties and nationalities and make up the University’s student council. We appreciate the diversity of our students’ community and value the input coming from you! It’s great to have you here!

An important part of our work is to represent the interests of all students at University of Freiburg including international students. Student council (AStA) has weekly meetings. The AStA is the executive body of student council at the University of Freiburg. The main responsibility of the AStA is to represent student interests, to organize cultural and academic events and to provide services (e.g. legal advice, etc.). Before the start of Winter Term each year we organize events in a Welcome Week, including breakfasts and city tours. You are more than welcome to participate in any of them! Detailed information on these events can be found on our website: www.stura.org

We also want to point out that the AStA is willing to organize lawsuits against tuition fees that are being charged from students from not-EU countries since 2017/18 and take on legal expenses for this. If you can imagine to file a suit please feel free to contact us (only affected people can file a lawsuit in Germany!).

Best,
Head of Student Council

Contact
E-mail: vorstand@stura.org
Phone: +49 (0)761 203-2033
Office hours can be found on our homepage
International Graduate Academy (IGA)

As part of the Freiburg Research Services, the International Graduate Academy (IGA) is the central service department of the University of Freiburg for all questions concerning doctoral studies.

The IGA offers the following services for international doctoral candidates:

- individual advising
- advising regarding financial support (e.g. doctoral scholarships, publication allowances, travel grants)
- a transdisciplinary qualification program
- language tandem search service
- a proofreading service for academic texts in German
- informational events (DocDay, CareerDay)

Furthermore, the IGA offers individual advice for international prospective doctoral candidates.

For up to date information regarding these services please visit our homepage:

🔗 www.frs.uni-freiburg.de/en/iga-en

Contact
Freiburg Research Services (FRS)
International Graduate Academy (IGA)
Friedrichstr. 41-43
Phone: +49 (0)761 203 6812
Fax: +49 (0)761 203 6816
E-mail: info@frs.uni-freiburg.de
Science Support Centre (SSC)

The Science Support Centre (SSC) is part of the Freiburg Research Services (FRS) at the University of Freiburg.

We provide comprehensive advising and support for postgraduate researchers at the University of Freiburg (except medicine) in all phases of planning and preparing proposals of third-party-funded research projects. Furthermore we offer you an extensive qualification program for preparing you for your future career.

For detailed information about our services please visit our homepage:


Contact

Dr Frank Krüger
Head of the Science Support Centre
Freiburg Research Services
University of Freiburg
Fahnenbergplatz
79085 Freiburg
Phone: +49 (0)761 203-4859
E-mail: frank.krueger@frs.uni-freiburg.de
Adress: Friedrichstr. 41-43, Room 02 018 (2. OG)
Welcome Center Freiburg – Oberrhein

Are you studying at the Albert-Ludwigs-University in Freiburg? Would you like to live and work in the Freiburg - Southern Upper Rhine region? If so, we provide you with useful information!

The Welcome Center Freiburg – Upper Rhine offers advice and support for international students as well as university graduates i.a. on the following topics:

- What specialists are companies looking for in the region?
- Which companies exist in Freiburg and the region?
Who can help me?

- How do I go about finding a job?
- How do I write an application in Germany?
- What does an employer expect from applicants?
- How do I find an appropriate language course?
- What kind of insurance is necessary?
- How do I find a place to live in Germany?

Furthermore, we organize events for international students such as company visits (including factory tours and interviews with the human resources department) or podium discussions with HR managers.

Are you interested in getting to know us and our services? Please contact us! We’re happy to help you in person, via email or on the phone.

**Opening hours**
Monday – Friday: 9:00 a.m. – 12.30 p.m.
Thursday: 3:00 – 6:00 p.m.
Meetings by appointment are available between 8 a.m. and 6 p.m.

**Contact**
Welcome Center Freiburg – Oberrhein
Lehener Str. 77
79106 Freiburg im Breisgau
E-mail: welcomecenter@fwtm.de
Phone: +49 (0) 761 1379 7955
[www.welcomecenter-freiburg-oberrhein.de/en](http://www.welcomecenter-freiburg-oberrhein.de/en)
Who do I turn to if I need help as an ERASMUS student?

EU Office
Coordination and administration of the EU mobility programme ERASMUS

Contact
Ulrich Eckelt
ERASMUS-Representative
Albert-Ludwigs-University Freiburg
ERASMUS – study in Europe
Sedanstraße 6, SCS, room 02 024
79098 Freiburg
Phone: +49 (0)761 203-4269; Fax: +49 (0)761 203-9084
E-mail: ulrich.eckelt@zv.uni-freiburg.de

Office hours:
Mon, Tues, Thurs: 9.00am to 12.00am
Tues, Thurs: 2.00pm to 4.00pm

Information on the Erasmus-Programme in Freiburg can be gained from the website of the central EU office:

- [www.studium.uni-freiburg.de/service_und_beratungsstellen.eu](http://www.studium.uni-freiburg.de/service_und_beratungsstellen.eu)
- [www.studium.uni-freiburg.de/studienbewerbung/austausch/erasmus_international](http://www.studium.uni-freiburg.de/studienbewerbung/austausch/erasmus_international)
What can I use the SemesterTicket for?

Students of the University of Freiburg can use the public transport in the region for favorable conditions.

The special ticket “SemesterTicket” for the duration of the whole semester is available for 94 Euro only (winter semester: 1st October till 31st March / summer semester: 1st April till 30th September). With this ticket you can use public transport including buses, trams and local trains in Freiburg and the surrounding region. You get the semester ticket at the Freiburg central railway station or online

› www.swfr.de/en/money/verguenstigungen/semesterticket

How far you can get using the semester ticket can be found on the plan of tariff zones by the Regio-Verkehrsverbund Freiburg (RVF)

› www.rvf.de/fahrplan-netz/liniennetzplaene

Even without the SemesterTicket, students can travel for free on buses, trams and trains with the RVF after 7 p.m.. However, this offer is not valid in the night buses.
Where can I find a place to live?

Especially just before the beginning of the semester, the room service of the international office and the Studierendenwerk is running at full steam, so not every new student is lucky enough to get a room in student accommodation straight away. The normal housing market is the next option. There are also affordable rooms and apartments available and many landlords take their offers to the International Office and the Studierendenwerk.

**International Office**

**Apartment database**
The International Office has a private apartments database for international students and international guests of the university, where many furnished apartments and rooms can be found.

Studierendenwerk Freiburg: Residence

Housing Intermediation
The SWFR offers a private housing intermediation program for German and international students free of charge. More information you'll get at the SWFR information desk in Schreiberstr. 12-16 or online:


On the service platform (Serviceportal) on the SWFR website you can search online for housing in Freiburg.

Contact
Jürgen Landenberger
Phone: +49 (0)761 2101-204
E-mail: zimmer@swfr.de

Wohnen für Hilfe (Homeshare)
“Wohnen für Hilfe” is a program that brings students looking for a room and people looking for tenants together. In this program, instead of paying a full rent, students help in the landlords household. Landlords are mostly elderly people or young families. How much and what kind of help is required by the tenants will be written down in the tenancy agreement. Mostly this will be shopping, gardening, babysitting, walking the dog, taking the rubbish out and so on.


Contact
Nicole Krauße
Phone: +49 (0)761 2101-353
E-mail: klausse@swfr.de
Office hours: Tues + Thurs 9.00 am – 12.00 pm as well as appointments pre-arranged by telephone
Where can I find a place to live?

Service package
In addition, the SWFR also provides so-called service packages. A service package contains, amongst other things, a room in student housing, health insurance, a MensaCard and much more.

www.swfr.de/en/residence/student-residence/service-package

Contact
Sonja Tscherniak
Phone: +49 (0)761 2101-329
E-mail: tscherniak@swfr.de
Where can I find a place to live?

Private rental market

As rental prices in the surrounding areas are somewhat lower, we recommend you also to look for housing in the area around Freiburg.

Up to date information on the availability of additional free private apartments and rooms in Freiburg and the surrounds can be found in the daily and weekly newspapers, such as the Badische Zeitung (www.badische-zeitung.de/anzeigen), Schnapp (www.schnapp.de), Zypresse (www.zypresse.de).

Links for the housing search in Freiburg and the region

<table>
<thead>
<tr>
<th>Link</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Studenten-Wohnung</td>
<td>freiburg.studenten-wohnung.de</td>
</tr>
<tr>
<td>EasyWG</td>
<td><a href="http://www.deutschland-wg.de">www.deutschland-wg.de</a></td>
</tr>
<tr>
<td>Studenten-WG</td>
<td><a href="http://www.studenten-wg.de">www.studenten-wg.de</a></td>
</tr>
<tr>
<td>Studentenwohnungsmarkt</td>
<td><a href="http://www.studentenwohnungsmarkt.de">www.studentenwohnungsmarkt.de</a></td>
</tr>
<tr>
<td>Vierwaen.de</td>
<td><a href="http://www.vierwaen.de">www.vierwaen.de</a></td>
</tr>
<tr>
<td>WG-Gesucht</td>
<td><a href="http://www.wg-gesucht.de">www.wg-gesucht.de</a></td>
</tr>
<tr>
<td>WG-Spion</td>
<td><a href="http://www.wg-spion.de/in/freiburg">www.wg-spion.de/in/freiburg</a></td>
</tr>
<tr>
<td>ZimmerFrei-Burg</td>
<td><a href="http://www.zimmerfrei-burg.de">www.zimmerfrei-burg.de</a></td>
</tr>
<tr>
<td>Immobilio</td>
<td><a href="http://www.immobilo.de/mieten/wg/freiburg">www.immobilo.de/mieten/wg/freiburg</a></td>
</tr>
<tr>
<td>Schnapp</td>
<td><a href="http://www.schnapp.de">www.schnapp.de</a></td>
</tr>
<tr>
<td>Zypresse online</td>
<td><a href="http://www.zypresse.de">www.zypresse.de</a></td>
</tr>
<tr>
<td>Asta (u-Asta)</td>
<td><a href="http://www.u-asta.uni-freiburg.de/service/wohnen">www.u-asta.uni-freiburg.de/service/wohnen</a></td>
</tr>
<tr>
<td>Wohnungsgengel</td>
<td><a href="http://www.wohnungsgengel.de/de/Wohnung-Freiburg.php">www.wohnungsgengel.de/de/Wohnung-Freiburg.php</a></td>
</tr>
<tr>
<td>Univillage</td>
<td><a href="http://www.univillage.de/Wohnungen">www.univillage.de/Wohnungen</a></td>
</tr>
<tr>
<td>Badische Zeitung</td>
<td>anzeigen.badische-zeitung.de</td>
</tr>
<tr>
<td>WG-Spion</td>
<td><a href="http://www.wg-spion.de/in/freiburg">www.wg-spion.de/in/freiburg</a></td>
</tr>
</tbody>
</table>
Where can I find a place to live?

**Dormitories funded by religious organizations**

<table>
<thead>
<tr>
<th>Organization</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alban-Stolz-Haus</td>
<td><a href="http://www.albanstolzhaus.de">www.albanstolzhaus.de</a></td>
</tr>
<tr>
<td>Collegium Sapientiae</td>
<td><a href="http://www.collegiumsapientiae.de">www.collegiumsapientiae.de</a></td>
</tr>
<tr>
<td>Evangelisches Studentenwohnheim</td>
<td><a href="http://www.esw-freiburg.de">www.esw-freiburg.de</a></td>
</tr>
<tr>
<td>Katholische Studentenwohnheime</td>
<td><a href="http://www.ebfr.de/studierendenwohnheime">www.ebfr.de/studierendenwohnheime</a></td>
</tr>
<tr>
<td>Thomas-Morus-Burse</td>
<td><a href="http://www.thomasmorusburse.de">www.thomasmorusburse.de</a></td>
</tr>
</tbody>
</table>

**Places to stay on short notice**

<table>
<thead>
<tr>
<th>Location</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jugendherberge</td>
<td><a href="http://www.jugendherberge-freiburg.de">www.jugendherberge-freiburg.de</a></td>
</tr>
<tr>
<td>Blackforest Hostel</td>
<td><a href="http://www.blackforest-hosPhone.de">www.blackforest-hosPhone.de</a></td>
</tr>
</tbody>
</table>
Where can I find an overview of German government agencies?

**Invitation to a tour of administrative offices for all new international students in winter term 2018/2019**

In order to simplify your start in Freiburg, SWFR offers a free bilingual tour (German / English) of the important administrative offices you may need to consult. The tour is led by international tutors. You will get help to register your residence, to open a bank account and to acquire a health insurance from a German insurance company. The tutors will try to answer all of your questions and give you important information about student life, for example where to buy the “Semesterticket” for students for cheap public transport.

Please bring: Passport or your identity card (EU-Countries), 2 passport photos, letter of admission, confirmation of room-reservation or tenancy agreement of Studierendenwerk or landlord, students from EU: European Health Insurance Card (EHIC) or Form E 128.

Our tour will feature the following public institutions: Studierendenwerk, Residents Registration Office and Immigration Office, Bank, Public Health Insurance Company, International Office, Campus: KG I and KG II, Student Restaurant and Cafeteria. The tour ends in the student eatery Mensa Rempartstrasse with lunch (facultative).

**The dates for the tours will be published on our website:**
www.swfr.de/en/international/life-in-freiburg/the-first-steps
Announcement of Residency / Resident Registration

After arrival in Freiburg, you have to register your place of residence at the Bürgeramt of the City of Freiburg (or with the local administration of your place of residence, if you live outside of Freiburg). At the Bürgeramt, EU citizens also receive their residence and work permit (Freizügigkeitsbescheinigung).

Citizens of non-EU countries are required to apply for a residence permit with the City of Freiburg (or the aliens office of the Landesratamt, if they live outside of Freiburg), before the expiry of their visa. To do so, the following are required:

- passport with entry visa
- biometric passport photo
- recent confirmation of health insurance coverage
- administrative fee
- confirmation of enrollment

Contact

Notice of stay / Registration:

Residence in Freiburg:
Bürgeramt der Stadt Freiburg
Fehrenbachalle 12, ground floor
79100 Freiburg
Phone: +49 (0)761 201-0; Fax: +49 (0)761 201-5698
E-mail: buergeramt@stadt.freiburg.de
www.freiburg.de

Residence in administrative area:
Administration (Bürgermeisteramt / Gemeindeverwaltung) of the place of residence

Visa extension or application for the residence permit:

For residents of the City of Freiburg:
Stadt Freiburg
Immigration Office (Amt für Migration und Integration – Ausländerbehörde -)
Berliner Allee 1
79114 Freiburg
Service desk office hours:
Mon., Tues. & Fri.: 7:30 a.m.–12:30 p.m., Wed.: 7:30 a.m. – 5:30 p.m., Thurs.: 7:30 a.m. – 4:00 p.m.
E-Mail: auslaenderbehoerde@stadt-freiburg.de
http://www.freiburg.de/pb/Lde/205368.html

Residence in administrative area:
Aliens department at the respective Landratsamt

For Freiburg and surroundings:
Landratsamt Breisgau-Hochschwarzwald
Ausländerbehörde
Stadtstraße 2
79104 Freiburg
Phone: +49 (0)761 2187-0
E-mail: auslaenderwesen@lkbh.de
www.breisgau-hochschwarzwald.de/
Where can I find an overview of German government agencies?

Federal Central Tax Office
RETURN ADDRESS Registration authority

Personal identification number:

Address

General information:

DD.MM.YYYY

SUBJECT Allocation of an identification number in accordance with section 139b of the Fiscal Code (Abgabenordnung, AO)

Dear Sir or Madam,

The Federal Central Tax Office (Bundeszentralamt für Steuern) has allocated you an identification number. This number is for tax purposes and will remain valid throughout your lifetime. For that reason, please retain this letter even if you are currently not a taxpayer.

In all applications, declarations and communications directed to the revenue authorities concerning income tax/wages tax please always quote your identification number. For the time being, please continue to quote your tax number as well as the identification number allocated to you.

Under your identification number – on the basis of information provided by the registration authority normally responsible for your affairs – the Federal Central Tax Office has stored the following details:

01: ---
02: ---
03: ---
04: ---
05: ---
06: ---
07: ---
08: ---
09: ---

01 = Title, surname; 02 = Married name; 03 = Registered partnership name; 04 = Birth name; 05 = First names; 06 = Gender; 07 = Full address; 08 = Date and place of birth; 09 = Country of birth (this field applies in the case of birth abroad).

If you find that the details recorded are incorrect, please contact the authority identified above next to the heading RETURN ADDRESS. Normally, this will be the registration authority responsible for your affairs. Please also read carefully the explanatory notes on the reverse of this letter.

Yours faithfully,

The Federal Central Tax Office
Tax Identification Number
(Steuerliche Identifikationsnummer)

Every individual in Germany receives an 11-digit personal identification number (steuerliche Identifikationsnummer “IdNr”) to ensure unique identification within the tax system. This number is unique and is assigned to your for life. It will not change if you marry, move, or leave the country. When you register in Germany, you will receive a letter with this number automatically from the Federal Central Tax Office. Please keep the letter!

You need your tax identification number if you would like to work in Germany.

For more information please visit:

🔗 www.bzst.de/EN/Steuern_National/Steueridentifikationsnummer/steuerid_node.html
Where can I find an overview of German government agencies?
Public Broadcasting License Fee (Rundfunkbeitrag)

After you register your address in Germany, you will receive a letter from the Rundfunkbeitrag (Public Broadcasting License). For every apartment in Germany, a fee of 17.50 euro/month must be paid to support public broadcasting. You will be requested to pay this fee regardless of whether or not you use the programming. This fee goes toward supporting the public radio and television stations in Germany (ie ARD and ZDF) and is required by law.

The rule is every apartment/house must pay the fee, regardless of how many people are living there or how many televisions/radios/computers there are in the apartment. If one of your roommates is already paying the fee then you will not need to pay as well (although you should probably split the fee with them).

For more information:

- [https://www.rundfunkbeitrag.de/e175/e5280/Informationen_fuer_Studierende_Englisch.pdf](https://www.rundfunkbeitrag.de/e175/e5280/Informationen_fuer_Studierende_Englisch.pdf)
- [https://www.rundfunkbeitrag.de](https://www.rundfunkbeitrag.de)

Information in other languages:

- [https://www.rundfunkbeitrag.de/welcome/index_ger.html](https://www.rundfunkbeitrag.de/welcome/index_ger.html)
How can I obtain an introduction to studies in Freiburg before beginning my course of study?

Welcome Days for new international students

For winter term 2018/2019: 5th to 8th October 2018
For summer term 2019: 12th to 15th April 2019

Online registration under:

☐ http://mobility.zv.uni-freiburg.de

More information:

What kinds of IT services does the Computing Center offer?

The University IT Services (Rechenzentrum) will help you navigate Freiburg University’s IT systems, with special assistance to new students by providing short explanations and instructions for the IT services available. All services are available to you as a University student, already included in your tuition fees. These services are intended exclusively for academic purposes and must not be used commercially.

In the course of your studies you may also come in contact with various IT services by other organizations or institutions, such as the University Library (Universitätsbibliothek). For questions relating to these services, please contact the providers directly.

Contact
University IT Services – Rechenzentrum (RZ)
Hermann-Herder-Straße 10
www.rz.uni-freiburg.de/index.html-en
What kinds of IT services does the Computing Center offer?

Uni-Account – Your personal user identification

After matriculation, you will receive an E-mail and letter with your username (your initials and a random number) and initial password for your Uni-Account.

To activate your Uni-Account, change your initial password to a personalized password in myAccount; this will give you, your Uni-Account will be activated and you will now have access to the University’s central services, especially that of the University IT Services, e.g. online course catalog, course assignment information, semester registration, exam registration, certificates of study, University E-mail, CampusOnline learning platform, literature research, databases and much more. You also now have access to the computer labs, printers and scanners.

Your Uni-Account is considered as your personal student identification. Please protect yourself from any potential misuse by keeping this information, especially your password, safe and not sharing it with any third party, especially your password.

Useful links from the Computing Center – Rechenzentrum (RZ)

<table>
<thead>
<tr>
<th>Service</th>
<th>Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Uni-Account</td>
<td><a href="http://www.rz.uni-freiburg.de/go/ua-studierende">www.rz.uni-freiburg.de/go/ua-studierende</a></td>
</tr>
<tr>
<td>myAccount</td>
<td><a href="http://www.myaccount.uni-freiburg.de">www.myaccount.uni-freiburg.de</a></td>
</tr>
<tr>
<td>UniCard</td>
<td><a href="http://www.unicard.uni-freiburg.de">www.unicard.uni-freiburg.de</a></td>
</tr>
<tr>
<td>CampusManagement (Online Course Schedule)</td>
<td><a href="http://www.uni-freiburg.de/go/vvz">www.uni-freiburg.de/go/vvz</a></td>
</tr>
<tr>
<td>Information regarding E-mail</td>
<td><a href="http://www.rz.uni-freiburg.de/go/email">www.rz.uni-freiburg.de/go/email</a></td>
</tr>
<tr>
<td>Information regarding VPN Clients</td>
<td><a href="http://www.rz.uni-freiburg.de/go/vpn">www.rz.uni-freiburg.de/go/vpn</a></td>
</tr>
<tr>
<td>Courses offered at the University IT Services</td>
<td><a href="http://www.rz.uni-freiburg.de/go/kurse">www.rz.uni-freiburg.de/go/kurse</a></td>
</tr>
<tr>
<td>RZ-Wiki</td>
<td><a href="http://www.wiki.uni-freiburg.de/rz">www.wiki.uni-freiburg.de/rz</a></td>
</tr>
<tr>
<td>Info-Brochure: University IT Service for Students</td>
<td><a href="http://www.rz.uni-freiburg.de/helpcenter/download/broschueren">www.rz.uni-freiburg.de/helpcenter/download/broschueren</a></td>
</tr>
</tbody>
</table>
Where can I find more detailed information about my field of study?

Departmental academic advising

One of the responsibilities of the faculties and departments is to provide subject specific academic advising. In a number of faculties, you will be advised by faculty assistants on examination regulations, subject combinations, questions on programme structure, programme or subject changes as well as second and parallel studies. In addition, the individual departments also have advisors who can inform you in particular about the working methods and conditions in the department, and also on the formulation of your semester timetable and preparation for exams.

**Altertumswissenschaften**

Classics
Ms. Anne Schlichtmann
E-mail: anne.schlichtmann@altphil.uni-freiburg.de
Phone: +49 (0)761 / 203-3130
Office hour: Wed 2-3 p.m.
Address: Seminar für Griechische und Lateinische Philologie, Kollegiengebäude I - Platz der Universität 3, Room 1204

Classical and Near Eastern Civilizations (M.A.)
Prof. Dr. Astrid Möller
E-mail: astrid.moeller@geschichte.uni-freiburg.de
Phone: +49 (0)761 / 203-3395
Address: Kollegiengebäude I - Platz der Universität 3, Room 1190
Where can I find more detailed information about my field of study?

Angewandte Politikwissenschaft (deutsch-französisch) (B.A., M.A.)  
- Applied Political Science (Franco-German) (B.A., M.A.)
Dr. Marcus Obrecht  
E-mail: marcus.obrecht@politik.uni-freiburg.de  
Address: Rempartstr. 15, Kollegiengebäude IV, Room 4314

Anglistik und Amerikanistik - English and American Studies
and “English” (Lehramt), “British and North American Cultural Studies” (M.A.), „English Language and Linguistics“ (M.A.), „English Literatures and Literary Theory“ (M.A.)

Dr. Gert Fehlner  
E-mail: gert.fehlner@anglistik.uni-freiburg.de  
Office hour: Mon, Wed and Thu, 9-11 a.m., and by special appointment  
Address: KollegiengebäudeIV, Room 4010

Archäologische Wissenschaften (B.A. und M.A.)  
- Archaeological Studies (B.A. and M.A.)
Ms. Susanne Wenzel, M.A.  
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Betriebswirtschaftslehre – Business Studies
(Public and Non-Profit Management)
Ms. Alena Bolanz (for M.Sc.)  
Ms. Melanie Dunst (for B.Sc., B.A. minor)  
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During the semester break: Mon 10-12 p.m.  
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Bildungswissenschaft und Bildungsmanagement (B.A.)
Where can I find more detailed information about my field of study?

– Education and Educational Management (B.A.)
Mr. Christian Burkhart
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Bildungswissenschaft - Lehren and Lernen (M.A.)
– Educational Science - Learning and Teaching (M.A.)
Dr. Stefanie Golke
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Address: Rempartstr.11, fourth floor

Biochemistry and Biophysics (M.Sc.)
Ms. Dr. Sabine Richter
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Address: Alberstr. 21, Room 09 002

Prof. Dr. Thorsten Friedrich
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Biologie – Biology
Dr. Janina Kirsch (for B.Sc., M.Sc., Polyvalent dual-major bachelor's degree program and State Examination-Secondary School Teaching)
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Dr. Johannes Normann (for Erasmus students)
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Biologische Anthropologie - Physical Anthropology
Where can I find more detailed information about my field of study?

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Caritaswissenschaft und Christliche Gesellschaftslehre (M.A.)
- *Caritas Science and Christian Social Teaching (M.A.*)
Ms. Christine Stroppel
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Chemie - *Chemistry*
Prof. Dr. Thorsten Friedrich (for B.Sc. and M.Sc.)
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Frau Dr. Sabine Richter (for B.Sc. und M.Sc.)
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Chinesisch (Zwei-Hauptfächer-Bachelorstudiengang) - *Chinese (dual-major bachelor's degree programme)*
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Where can I find more detailed information about my field of study?

Christliche Archäologie und Byzantinische Kunstgeschichte (M.A.)
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Classical Cultures (M.A.)
Prof. Dr. Ralf von den Hoff
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Deutsch-Französische Journalistik (M.A.)
– German-French Journalism (M.A.)
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Embedded Systems Engineering
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Dr. Frank Goldschmedtböing
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Environmental Governance (M.Sc.)
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Where can I find more detailed information about my field of study?

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Erziehungswissenschaft - *Educational Science*
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Forstwissenschaften (M.Sc. multilingual) - *Forest Sciences (M.Sc. multilingual)*
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Gender Studies (M.A.)
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Geographie – Geography  
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Dr. Michael Bauder (for M.Sc. „Geographie des Globalen Wandels“)  
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Due to a staff replacement during the winter term 2018/2019, please refer to the following website for further information:  
www.geographie.uni-freiburg.de/studium-lehre/sberatung

Geology (Master’s degree programme)  
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Geowissenschaften - Earth Sciences  
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Germanistik – German language and literature  
Also for “Europäische Literaturen und Kulturen/European Literatures and Cultures” (M.A.), “Linguistik/Linguistics” (M.A)

Dr. Harald Baßler
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Geschichte - History
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Dr. Heinrich Schwendemann
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Global Urban Health (M.Sc.)
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Griechisch (Lehramt)
– Ancient Greek (State Examination-Secondary School Teaching)
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Griechisch-römische Archäologie (Lehramt, Beifach)  
– *Greco-Roman Archaeology*  
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Hydrologie (M.Sc.) - *Hydrology*  
und Nebenfach „Umwelthydrologie“ (B.Sc.) – and Minor in “Environmental Hydrology“ (B.Sc.)

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Indogermanistik (M.A.) - *Indo-European Linguistics (M.A.)*

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Informatik - *Computer Science*  
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Where can I find more detailed information about my field of study?

Interdisziplinäre Anthropologie (M.A.) – *Interdisciplinary Anthropology (M.A.)*
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Interkulturelle Studien - Deutschland und Frankreich (M.A.) – *Intercultural Studies - Germany and France (M.A.)*
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Internationale Wirtschaftsbeziehungen (M.A.) – *International Economic Relations (M.A.)*
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Islamwissenschaft - *Islamic Studies*
Prof. Dr. Roswitha Badry
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Judaistik - *Jewish Studies*
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Where can I find more detailed information about my field of study?

Katholisch- Theologische Studien (B.A. Haupt- und Nebenfach)
– Catholic-Theological Studies (B.A. major and minor)
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Klassische Archäologie – Classical Archaeology (M.A.)
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Klassische und Christliche Archäologie (B.A. Nebenfach)
– Classical and Late Antique Archaeology (B.A. minor)
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Klassische Philologie - Classical Philology
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Where can I find more detailed information about my field of study?

Kognitionswissenschaft - Cognitive Science
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Kulturanthropologie und Europäische Ethnologie (B.A. und M.A.)
- Cultural Anthropology and European Ethnology (B.A. and M.A.)
Frau Dr. Barbara Sieferle
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Kunstgeschichte (B.A. und M.A.) - History of Art (B.A. and M.A.)
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Address: Room 3332

Latein (Lehramt)
- Latin (State Examination-Secondary School Teaching)
Dr. Stefan Faller
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Where can I find more detailed information about my field of study?

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Lateinische Philologie des Mittelalters - Medieval Latin
Herr Prof. Dr. Frank Bezner
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Liberal Arts and Sciences (B.A. or B.Sc.)
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Mathematik - Mathematics
PD Dr. Markus Junker
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Medienkulturforschung (M.A.) - Media Culture Research (M.A.)
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Medienkulturwissenschaft (B.A.) - Media Cultural Studies (B.A.)
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Medizin (Humanmedizin) - Human Medicine
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Meteorologie and Klimatologie - Meteorology and Climatology
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Mikrosystemtechnik - Microsystems Engineering
Dr. Oswald Prucker (Change of studies)
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Dr. Andreas Greiner
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Mittelalter- und Renaissance-Studien (M.A.)
– Medieval and Renaissance Studies (M.A.)
Dr. Balázs J. Nemes
E-mail: mittelalterzentrum@philosophie.uni-freiburg.de
Office hour: Thur 1:00-2:30 p.m., Room 3527 (KG III)
Address: Deutsches Seminar – Germanistische Mediävistik, Platz der Universität 3
Modern China Studies (M.A.)
Mr. Baigulahu Wang
E-mail: master@sinologie.uni-freiburg.de
Address: Institut für Sinologie, Werthmannstr. 12, 1. OG

Moderne islamische Welt (M.A.) – Modern Muslim World (M.A.)
Dr. Katrin Simon
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Molekulare Medizin – Molecular Medicine
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Musikwissenschaft (B.A. und M.A.) – Musicology (B.A. and M.A.)
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Neurowissenschaften (M.Sc.) – Neurosciences (M.Sc.)
Prof. Dr. Carsten Mehring
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Address: Bernstein Center Freiburg, Hansastr. 9a

Pflegewissenschaft (B.Sc. und M.Sc.) – Nursing Science (B.Sc. and M.Sc.)
Academic advising for Bachelor programmes:
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Where can I find more detailed information about my field of study?

Academic advising for Master programmes:
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Pharmazeutische Wissenschaften (B.Sc. und M.Sc.)
– Pharmaceutical Sciences (B.Sc. und M.Sc.)
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Pharmazie (Staatsexamen) - Pharmacy (State Examination)
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Philosophie - Philosophy
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Physik - Physics
Where can I find more detailed information about my field of study?

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For Lehramt Physik:  
Dr. Thomas Filk  
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Politikwissenschaft (Bachelor-Studiengänge)  
– Political Science (Bachelor programmes)  
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Politikwissenschaft (M.A. und Staatsexamenstudiengänge)  
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Provinzialrömische Archäologie (M.A.)  
- Archaeology of Roman Provinces (M.A.)  
Prof. Dr. Alexander Heising  
E-mail: alexander.heising@archaeologie.uni-freiburg.de  
Office hour: Thu 10-12 a.m.  
Address: Glacisweg 7, Room 112
Where can I find more detailed information about my field of study?

Dr. Gabriele Seitz  
E-mail: gabriele.seitz@geschichte.uni-freiburg.de  
Office hour: Wed 10-12 a.m.  
Address: Glacisweg 7, Room 103

Psychologie (B.Sc., B.A. und M.Sc.) – Psychology (B.Sc., B.A. and M.Sc.)  
and “Klinische Psychologie, Neuro- and Rehabilitationswissenschaften” (M.Sc.) - Clinical Psychology, Neurosciences and Rehabilitation Sciences, “Kognitionspychologie, Lernen and Arbeiten” (M.Sc.) - Cognitive Psychology, Learning and Work

Dr. Yvonne Ziegler  
E-mail: studienberatung@psychologie.uni-freiburg.de  
Office hour: Mon 9-12 a.m., Wed 9:15-10:15 a.m. as well as on appointment

Dr. Michael Scheuermann  
E-mail: studienberatung@psychologie.uni-freiburg.de  
Office hour: Mon and Thu 8:30-11:30 a.m., as well as on appointment

Rechtswissenschaft (Erste juristische Prüfung) – Law (First Examination in Law)  
Mr. Daniel Kachel  
E-mail: studienberatung@jura.uni-freiburg.de  
Office hour: Mon, Wed and Thu 2-5 p.m., Tue 9-12 a.m., as well as on appointment (regarding changes please note our homepage);  
During semester break:  
www.jura.uni-freiburg.de/de/einrichtungen/studienfachberatung  
Address: Alte Uni, Room 212a

Ms. Lena Herbers  
E-mail: studienberatung@jura.uni-freiburg.de  
Office hour: Mon and Wed 2-5 p.m., Tue 9-12 a.m., as well as on appointment (regarding changes please note our homepage);  
During semester break:  
www.jura.uni-freiburg.de/de/einrichtungen/studienfachberatung  
Address: Alte Uni, Room 212a
Where can I find more detailed information about my field of study?

Rechtswissenschaft (Masterstudiengänge) – Law (Master’s programs)
Ms. Laura Wisser
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Office hour: Thu 10-12 a.m., as well as on appointment
Regarding changes in the semester break please note our homepage
http://www.jura.uni-freiburg.de/internationales/kontakt
Address: Erbprinzenstr. 17a, Room 02

International Relations and Erasmus-coordination
Dr. Sybille Schneiders
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Phone: +49 (0)761 203 - 2185
Website: http://www.jura.uni-freiburg.de/de/internationales
Address: Erbprinzenstr. 17a

Regio Chimica (Transnational chemistry B.Sc. program between Freiburg and Mulhouse)
Ms. Brigitte Mundinger
E-mail: regiochimica@uni-freiburg.de
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Address: Albertstr. 21, Chemie I, Room 231

Renewable Energy Engineering and Management
Mr. Stefan Adler
E-mail: stefan.adler@zee.uni-freiburg.de
Phone: +49 (0)761 / 203-8598
Office hour: Mon 1:30 -3:00 p.m., Thu 1:30-3:00 p.m, as well as on appointment
Address: Tennenbacher Straße 4, 2nd floor, Room 02 043

Romanistik - Romance Studies
for the B.A. programs „FrankoMedia“, „Französisch“, „IberoCultura“, „Italienisch“, „Katalanisch“, „Portugiesisch“, „Romanistik“, „Spanisch“), the dual-major B.A. program (Französisch, Spanisch, Italienisch) and the M.A. program „Romanistik“:
Where can I find more detailed information about my field of study?

* for Erasmus-Students:
E-mail: erasmus@romanistik.uni-freiburg.de
Office hour: Tue 18-19 Uhr
Address: Platz der Universität 3, KG I, Room 1495

*for the other exchange students and international students:
Studienbüro Romanistik: Dr. Cynthia Dermarkar
E-mail: studienbuero@romanistik.uni-freiburg.de
Office hour: Mon 11-12 and by appointment via email

Russian (Polyvalenter Zwei-Hauptfächer Bachelor)
– Russian (Polyvalent dual-major bachelor's degree program)
Ms. Christine Grillborzer
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Office hour: https://www.slavistik.uni-freiburg.de/personal/christine-grillborzer
Address: Werthmannstr. 14, Room 2007

Russlandstudien (B.A.) – Russian Studies (B.A.)
Ms. Christine Grillborzer
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Address: Werthmannstr. 14, Room 2007

Russlandstudien: Literatur, Geschichte und deutsch-russischer Kulturkontakt (M.A.) – Russian Studies: Literature, history and German-Russian cultural contact (M.A.)
Prof. Dr. Elisabeth Cheauré
E-mail: elisabeth.cheaur@slavistik.uni-freiburg.de
Office hour: on appointment
Address: Slavisches Seminar, Werthmannstr. 14, DG, Room 02002

Sinologie (B.A.) – Sinology (B.A.)
Dr. Lanfen Guo
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Office hour: Mon 2:00-3:30 p.m.
Where can I find more detailed information about my field of study?

Phone: +49 (0)761 / 203-67758
Homepage: www.sinologie.uni-freiburg.de
Address: Werthmannstr. 12, Room 01. 010

Skandinavistik (B.A.) – Scandinavian Studies (B.A.)
Mr. Jan Wehrle
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Phone: +49 (0)761 / 203-3364
Office hour: Wed 10-12 a.m.
Address: Platz der Universität 3, KG III 5.OG, Room 3512
Homepage: www.skandinavistik.uni-freiburg.de

Skandinavische Literatur- und Kulturgeschichte (M.A.)
– Scandinavian Literary and Cultural History (M.A.)
also for the teaching degree programmes „Dänisch“ (Danish), „Schwedisch“ (Swedish), „Norwegisch“ (Norwegian)

Ms. Hanna Rinderle
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Address: Platz der Universität 3, KG III, 5th floor, Room 3512
Homepage: www.skandinavistik.uni-freiburg.de

Slavistik (B.A.) – Slavic Studies (B.A.)
Ms. Christine Grillborzer
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Address: Werthmannstr. 14, Room 2007

Slavische Philologie (M.A.) – Slavic Philology (M.A.)
Ms. Christine Grillborzer
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Social Sciences / Global Studies Programme (M.A.)
Ms. Caroline Janz
Where can I find more detailed information about my field of study?

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Soziologie - Sociology
Ms. Diana Cichecki, M.A. (for B.A.)
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Dr. Christian Dries (for M.A.)
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Sport / Sportwissenschaft - Sports Science
Ms. Dr. Katrin Röttger
(für Bachelor of Science Sportwissenschaft – Bewegung und Gesundheit)
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www.sport.uni-freiburg.de/de/institut/mitarbeitende/roettger-katrin

Mr. Felix Winterhalder
(für Polyvalenter Zwei-Hauptfächer Bachelorstudiengang, Master of Education für das Lehramt Gymnasium)
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www.sport.uni-freiburg.de/de/institut/mitarbeitende/winterhalder-felix/felix-winterhalder

Mr. PD Dr. Dominic Gehring
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www.sport.uni-freiburg.de/de/institut/mitarbeitende/gehring-dominic

Sustainable Materials (M.Sc.)
Profillinie Polymer Sciences
Where can I find more detailed information about my field of study?

Dr. Sabine Richter  
E-Mail: sabine.richter@cup.uni-freiburg.de  
Office hour: on appointment

Profile line Crystalline Materials:  
Prof. Dr. Andreas Danilewsky  
E-mail: a.danilewsky@krist.uni-freiburg.de  
Office hour: on appointment  
Address: Hermann-Herder-Str. 5, Room 02 015

Profile line Functional Materials:  
Dr. Wolfgang Brozio  
E-mail: wolfgang.brozio@imtek.uni-freiburg.de  
Office hour: on appointment  
Address: Georges-Köhler-Allee 103-01-107

Sustainable Systems Engineering (M.Sc.)  
Dr. Georg Ganzenmüller  
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Phone: +49 (0)761 / 203-96784

Theologie (Kath.) (B.A. und Magister)  
- Theological Studies (B.A. and Magister)  
Dr. Brigitte Schirmer  
E-mail: brigitte.schirmer@theol.uni-freiburg.de

Umweltnaturwissenschaften - Environmental Natural Sciences  
Mr. Dirk Niethammer  
E-mail: dirk.niethammer@unr.uni-freiburg.de  
Phone: +49 (0)761 / 203-3602  
Office hour: Mon, Thu repectively 10-12 a.m., as well as on appointment  
Address: Tennenbacherstr. 4, fourth floor, Room 04 107

Umweltwissenschaften (M.Sc. multilingual)  
- Environmental Sciences (M.Sc. multilingual)  
Ms. Esther Muschelknautz  
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Where can I find more detailed information about my field of study?

Phone: +49 (0)761 / 203-3607
Office hour: Mon 10-12 a.m., Thu 1-3 p.m, as well as on appointment
Address: Tennenbacherstr. 4, fourth floor, Room 04 110

Ur- und frühgeschichtliche Archäologie (M.A.)
- Prehistoric and Medieval archaeology (M.A.)
Valerie Schoenenberg M.A.
E-mail: valerie.schoenenberg@archaeologie.uni-freiburg.de
Phone: +49 (0)761 / 203-3378
Office hour: Thu 10:00-11:30 a.m., as well as on appointment
Address: Belfortstr. 22, Room 103

Volkswirtschaftslehre - Economics and Business Administration
Ms. Alena Bolanz (for M.Sc.)
Ms. Melanie Dunst (for B.Sc., B.A. minor)
E-mail: studienberatung@wiwi.uni-freiburg.de
Tel.: +49 (0)761 / 203-2331 (Bachelor students) und +49 (0)761 / 203-96767 (Master students)
Office hour: Mon 10-12 p.m. and Tue 10-12 p.m.
During the semester break: Mon 10-12 p.m.
Address: Room 2304 (KG II) for Bachelor students and room 2306 (KG II) for Master students

Mr. Antonio Farfán-Vallespín (for M.Sc. Economics)
E-mail: mep@vwl.uni-freiburg.de
Office hour: Tue 10:30-11:30 a.m. and Wed 11:30 a.m.-12:30 p.m.
Tel.: +49 (0)761 / 203-2129
Address: Kollegiengebäude II, Room 2301

Vorderasiatische Altertumskunde und Altorientalische Philologie
– Ancient Near Eastern Studies
Prof. Dr. Regine Pruzsinszky
E-mail: regine.pruzsinszky@orient.uni-freiburg.de
Office hour: Wed 4-5 p.m. (advance notification), during the semester break on appointment
Address: Kollegiengebäude III, Room 3131
Where can I find more detailed information about my field of study?

Vorderasiatische Altertumskunde und Vorderasiatische Archäologie  
– Ancient Near Eastern Studies and Near Eastern Archeology
Dr. Elisabeth Wagner-Durand
E-mail: elisabeth.wagner@orient.uni-freiburg.de
Office hour: Wed 9-10 a.m., as well as on appointment. During the semester break on appointment.
Address: KG III, Room 3133

Waldwirtschaft und Umwelt - Forestry and Environment
and B.Sc.-minors „Holz und Bioenergie“ (Wood and Bioenergy), „Internationale Waldwirtschaft“ (International Forestry) as well as „Naturschutz und Landschaftspflege“ (Nature Conservation and Landscape Management)

Mr. Dirk Niethammer
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Phone: +49 (0)761 / 203-3602
Office hour: Mon, Thu respectively 10-12 a.m., as well as on appointment
Address: Tennenbacherstr. 4, fourth floor, Room 04 107

Wirtschaftswissenschaften – Economic Studies
Ms. Melanie Dunst (Polyvalent dual-major bachelor’s degree program with the option of State Examination-Secondary School Teaching)
E-mail: studienberatung@wiwi.uni-freiburg.de
Office hour: Mon 10-12 p.m. and Tue 10-12 p.m.
During the semester break: Mon 10-12 p.m.
Address: Room 2304

Ms. Lena Kumm (Master of Education)
E-mail: lena.kumm@vwl.uni-freiburg.de
Office hour: on appointment
Phone: +49 (0)761 / 203-67652

Zahnmedizin - Dentistry
Ms. Sandra Kaczmarek-Bender
Phone: +49 (0)761 / 270-47960
E-mail: sandra.kaczmarek@uniklinik-freiburg.de
Office hour: Tue till Fri respectively 10-11 a.m.
Where can I find more detailed information about my field of study?

Address: Studiendekanat, second floor, Room 02 505

Ms. Martina Feldmeier  
Phone: +49 (0)761 / 270-49210  
E-mail: martina.feldmeier@uniklinik-freiburg.de  
Office hour: daily 10-12 a.m.

Address: Studiendekanat, second floor, Room 02 506

List of departmental student committees

The “Fachschaft” is made up of student members and deals with students concerns in relation to their faculty and studies as well as social support and support for the intellectual, musical and sporting interests of the students. Information on contact persons, and the place and times of the Fachschaft meetings can be found at the notices on the bulletin boards in the appropriate subject area.

D.s.c.=departmental student committee

**D.s.c. Anglistik (Englisch)**
Adress: Belfortstr. 24 (2. OG), 79098 Freiburg  
E-mail: fachschaft@anglistik.uni-freiburg.de  
Homepage: www.anglistik.uni-freiburg.de/seminar/fachschaft  
Facebook: www.facebook.com/fsa.uni.freiburg

**D.s.c. Archäologie und Altertumswissenschaften**
Address: IAW, Abt. für Klassische Archäologie, Fahnenbergplatz (4th floor)  
E-mail: fbarch-aw@iaw.uni-freiburg.de  
Homepage: www.fbarch-aw.uni-freiburg.de

**D.s.c. Biologie**
Address: Schänzlestr. 1 (Altbau, 1. OG)  
E-mail: fachschaft@biologie.uni-freiburg.de  
Homepage: portal.uni-freiburg.de/fsbio  
Facebook: www.facebook.com/pages/Fachschaft-Biologie- Uni-Freiburg/168505803265989

**D.s.c. Chemie**
Address: Hebelstraße 27 (3. OG)
Where can I find more detailed information about my field of study?

E-mail: fs@fschemie.uni-freiburg.de
Phone: 203-6165
Opening hours during the semester: Mon-Fri 12-1 p.m.
Committee session: Mon 6:30 p.m. (Hebelstraße 27 (3rd floor))

D.s.c. Erziehungswissenschaft
Address: Belfortstr. 24 (second floor), 79098 Freiburg
E-mail: fezw.unifreiburg@gmail.com
Homepage: www.fezw-freiburg.de
Facebook: „Fachschaft für Erziehungswissenschaft Universität Freiburg“
Meeting: Wednesday 6 p.m. at Belfortstraße 24, Konf 1.

D.s.c. Kulturanthropologie
Address: Maximilianstr. 15
E-mail: fachschaft@kaee.uni-freiburg.de
Homepage: www.kaee.uni-freiburg.de/fachschaft-1
Facebook: „Fachschaft Kulturanthropologie Freiburg“
(www.facebook.com/kulturanthropologiefreiburg)

D.s.c. Forst-Hydro-Umwelt
Address: Tennenbacher Str. 4
E-mail: fachschaft@forst-hydro-umwelt.de
Homepage: www.forst-hydro-umwelt.de
Facebook: fb.com/ForstHydroUmwelt
Meeting: Mon 7 p.m., Tennenbacher Str. 4 (EG)
Office Hours: Thur 1-2 p.m.

D.s.c. Geographie
Address: Schreiberstr. 20
E-mail: fachschaft@geographie.uni-freiburg.de
Phone: 0761 2039355
Homepage: fsgeo-freiburg.de
Meeting: Mon 8 p.m. in the D.s.c. room (1.OG)

D.s.c. Geowissenschaften
Address: Albertstr. 23-b, Room 0007 (ground floor)
Where can I find more detailed information about my field of study?

E-mail: fachschaft.geol-min@geologie.uni-freiburg.de
Meeting: Tuesday from 5 p.m.
Homepage: portal.uni-freiburg.de/geologie/studium/fachschaft

D.s.c. Germanistik
Address: Belfortstr. 24 (2.OG)
E-mail: freiburgergermanisten@gmail.com
Facebook: www.facebook.com/freiburgergermanisten?fref=ts

D.s.c. Geschichte
Address: Platz der Universität (KG IV, EG, Room 4044)
E-mail: fachschaft@geschichte.uni-freiburg.de
Phone: 203-3368
Homepage: www.fsgeschichte.uni-freiburg.de
Facebook: www.facebook.com/fsgFR

D.s.c. Griechische und Lateinische Philologie
Address: Platz der Universität 3 (KG I, 2.OG)
E-mail: fachschaft.altphil@googlemail.com
Phone: 203-3127 (Geschäftszimmer)
Homepage: www.altphil-freiburg.de

D.s.c. Interdisziplinäre Anthropologie
Address: Belfortstraße 20 (EG)
E-mail: fs.anthropologie@mail.uni-freiburg.de
Homepage: www.master-anthropologie.uni-freiburg.de/fachschaft

D.s.c. Klassische Archäologie
Address: Archäologische Wissenschaften
Abteilung Klassische Archäologie
Rektoratsgebäude Fahnenbergplatz (4. OG)
E-mail: fachschaft@archaeologie.uni-freiburg.de
Homepage: www.fbarch-aw.uni-freiburg.de

D.s.c. Kognitionswissenschaft und Genderforschung
Address: Hebelstraße 10
E-mail: fachschaft@cognition.uni-freiburg.de
Where can I find more detailed information about my field of study?

Homepage: www.fskw-freiburg.de

**D.s.c. Kunstgeschichte**
Address: Belfortstr. 24 (2nd floor), 79098 Freiburg
E-mail: fachschaft@kunstgeschichte.uni-freiburg.de
Homepage: www.kunstgeschichte.uni-freiburg.de/institut/fachschaft
Facebook: www.facebook.com/FachschaftKunstgeschichteFreiburg

**D.s.c. Mathematik**
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Homepage: fachschaft.mathematik.uni-freiburg.de/

**D.s.c. Medizin (OFaMed)**
Address: Hermann-Herder-Str. 9 (Alte Pharmazie)
E-mail: mail@ofamed.de
Phone: 203-5440
Homepage: www.ofamed.de

**D.s.c. Molekulare Medizin**
Address: c/o OFaMed, Hermann-Herder-Str. 9
E-mail: fachschaft@molekularmedizin.uni-freiburg.de
Homepage: www.fmm.uni-freiburg.de
Facebook: www.facebook.com/MolekularMedizinFreiburg

**D.s.c. Pharmazie**
Hermann-Herder-Straße 9
Phone: 203-4910 (only during the meeting time)
E-mail: fachschaft@pharmazie.uni-freiburg.de
Facebook: www.facebook.com/pages/Fachschaft-Pharmazie-Universität-C4t-Freiburg/125961610892716?fref=ts
Homepage: pharmshare.org/offen

**D.s.c. Philosophie**
Address: Belfortstr. 24 (2.OG)
E-mail: fachschaft@philo-freiburg.de
Where can I find more detailed information about my field of study?

Phone: 203-3839
Homepage: www.philo-freiburg.de
See homepage and posting in the departmental library for dates

D.s.c. Physik
Address: Hermann-Herder-Str. 3 (Westbau, Keller)
E-mail: fachschaft@physik.uni-freiburg.de
Homepage: fachschaft.physik.uni-freiburg.de
Facebook: www.facebook.com/fsphysikfreiburg

D.s.c. Politik
Address: Platz der Universität (KG IV, EG, Room 4044)
E-mail: fspolitik@stura.org
Phone: 203-3368
Homepage: www.fspolitik.de
Facebook: www.facebook.com/fspolitikfreiburg
Meeting every Monday at 8 p.m. in Room 4044 (KGIV)

D.s.c. Psychologie
Address: Engelbergerstr. 41
E-mail: fachschaft@psychologie.uni-freiburg.de
Homepage: www.fspsy.uni-freiburg.de
Facebook: www.facebook.com/Psychofachschaft.Freiburg?hc_location=stream
Meeting every Thursday, 6-8 p.m. in the room of the departmental student committee (“Fachschaftshäuschen”)

D.s.c. Rechtswissenschaften
Address: Platz der Alten Synagoge 1 (KG II, EG)
E-mail: fachschaft@jura.uni-freiburg.de
Phone: 203-2136
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D.s.c. Fachbereich RegioKulturwissenschaften
(Islamic Studies, Sinology, Jewish Studies)
Address: Platz der Universität (KG III, 1.OG, Seminar)
E-Mail: fs.islamwissenschaft.freiburg@gmail.com;
Where can I find more detailed information about my field of study?

fs-judaistik-freiburg@hotmail.de
(Sinology see below)
Phone: 203-3144 (Seminar)

D.s.c. Romanistik (Französisch, Italienisch, Portugiesisch, Rumänisch und Spanisch)
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E-mail: fachschaft@romanistik.uni-freiburg.de
Homepage: www.romanistik.uni-freiburg.de/fachschaft
Meeting every Wednesday at 8 p.m., lecture hall 1278

D.s.c. Sinologie
Address: Erbprinzenstraße 12, 4th floor
E-mail: sinofach@sinologie.uni-freiburg.de
Homepage: www.sinologie.uni-freiburg.de/studium/fachschaft1
Facebook: www.facebook.com/fachschaftsinologiefreiburg/?fref=ts

D.s.c. Skandinavistik
Address: Platz der Universität 3 (KG III, 5. OG)
E-mail: fachschaft@skandinavistik.uni-freiburg.de
Homepage: sites.google.com/site/fsskandinavistikunifreiburg
Facebook: www.facebook.com/pages/Skandinavistik-Freiburg/131124473632594?fref=bookmarks

D.s.c. Slavistik
Address: Werthmannstraße 14
E-Mail: fachschaft-slavistik@mail.stura.uni-freiburg.de
Homepage: https://www.slavistik.uni-freiburg.de/fachschaft
Facebook: https://www.facebook.com/FachschaftSlavistikUniFreiburg

D.s.c. Soziologie, Gender Studies
Address: Platz der Universität (KG IV, EG, Room 4044)
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Phone: 203-3368
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Meeting every Wednesday from 8 to 10 p.m., Room 4044
Where can I find more detailed information about my field of study?

D.s.c. Sport
Address: Schwarzwaldstr. 175
E-mail: fachschaft@sport.uni-freiburg.de
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D.s.c. Technische Fakultät
Address: Georges-Köhler-Allee 51 (Room 00 028)
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Phone: 203-8103 (Institute)
Homepage: fachschaft.tf.uni-freiburg.de

D.s.c. Theologie
Address: Platz der Universität 3
E-mail: fachschaft@theol.uni-freiburg.de
Phone: 203-2028 (only by arrangement)
Homepage: portal.uni-freiburg.de/fs-theologie
Meeting every Thursday in VZ 6 p.m. c.t., in Room 1336

D.s.c. Ur- und Frühgeschichte
Address: Belfortstr. 22 (2.OG)
E-mail: ufg-freiburg@gmx.de
Phone: 203-3383 (Sekretariat)
Homepage: www.ufg.uni-freiburg.de/studvertretung

D.s.c. Vorderasiatische Altertumskunde
Address: Platz der Universität 3 (KG III)
E-mail: VA-fachschaft@web.de
Homepage: www.fbarch-aw.uni-freiburg.de/unser-fachbereich/fachgruppen/vorderasiatische-altertumskunde

D.s.c. Wirtschaftswissenschaften
Address: Platz der Alten Synagoge 1 (KG II, 2009)
E-mail: fachschaftwiwi@vwl.uni-freiburg.de
Phone: 203-2401
Homepage: www.fachschaft-vwl.uni-freiburg.de
Facebook: de-de.facebook.com/FachschaftFreiburg.WiWi
Meeting every Thur 8- 10 p.m., room 2121
Where can I find more detailed information about my field of study?

D.s.c. Zahnmedizin (VSZF e.V.)
Address: Hugstetter Straße 55, 79106 Freiburg
E-mail: zmk-fachschaft@uniklinik-freiburg.de
Homepage: www.zahnisfreiburg.de
Where can I improve my German and other foreign languages?

Language Teaching Centre – Sprachlehrinstitut

SLI offers language courses in more than 20 languages, e.g. English, German, Italian, Persian, Swahili or Modern Greek at different language levels. In addition, conversation courses, courses for special purposes and preparatory courses for language examinations are offered. Small course groups and intensive support by motivated and dedicated instructors as well as the possibility to improve one's language skills in the language laboratory ensure a high rate of success in learning.

Contact
Sprachlehrinstitut (SLI)
Universitätsstraße 5
79098 Freiburg
Phone: +49 (0)761 203-3224/-8983; Fax: +49 (0)761 203-3516
E-mail: info@sli.uni-freiburg.de
Opening hours: see website
www.sli.uni-freiburg.de/home-en

Intensive Courses German and English – Summer and Winter University
Four-week intensive German and English courses are offered to international students in March, July, August and September (in July only German). In addition, the SLI organizes German specific purpose courses in
Where can I improve my German and other foreign languages?

August and September: German and English for Business and Economics, German for the Tourist Industry, Medical German, German for Natural Sciences and Engineering as well as a German Teacher Training course.

Contact
Sprachlehrinstitut (SLI)
Summer and Winter University
Universitätsstraße 5
79098 Freiburg
Nadiia Dobrodyeyeva, Dr. Margarete Zink
Phone: +49 (0)761 203-8980; Fax: +49 (0)761 203-8959
E-mail: sommer.winter@sl.uni-freiburg.de
www.sli.uni-freiburg.de/summer-winter

Autonomous Language Learning
The Language Teaching Centre offers students two language labs for autonomous language learning purposes. The labs provide 34 working stations and access to a wealth of training material for over 50 languages.

Contact
Language Laboratory 3, R 1030/KG I
Language Laboratory 4, R 1028/KG I
Rosanna Pedretti, R 01007/SLI
Phone: +49 (0)761 203-3273; Fax: +49 (0)761 203-3516
E-mail: rosanna.pedretti@sl.uni-freiburg.de
Office hours: Wed 9 a.m. – 12 a.m. and on appointment
www.sli.uni-freiburg.de/selflearning/Sprachlabor-en

Language Learning Advising
The advising team will be offering one-to-one advising to explore resources and opportunities available to you to structure a path towards your personal language goals. Our advising services are based upon the quality standards of the Common European Framework for Languages (CEF). To make an appointment please contact the advising team via E-mail. We will be glad to welcome you in the Language Lab 4.

Contact
Where can I improve my German and other foreign languages?

Sprachlehrinsttitut (SLI)
Language Lab 4, R 1028 / KGI
Rosanna Pedretti
E-mail: rosanna.pedretti@sli.uni-freiburg.de
www.sli.uni-freiburg.de/selflearning/Sprachlabor-en/selfstudyarea

Language Tandems
The SLI also organises language tandems. The aim of a tandem is to promote the exchange of language and culture through a language partnership. In a language tandem, two people, with different native tongues, work together to learn with and from one another.

Contact
Sprachlehrinstitut (SLI)
Language Lab 4, R 1028/KGI
E-mail: tandem@sli.uni-freiburg.de
Facebook: www.facebook.com/sli.sprachlehrinstitutunifreiburg
Where can I improve my German and other foreign languages?

Language Institute for international students

At the „Sprachenkolleg für ausländische Studierende“, German is taught to international study applicants on the level A1-C1. Students are prepared for the entrance test of the Studienkollegs and for the language test of the universities. Participants of the C1 have the possibility of passing the DSH at the end of the course. The DSH is organised by the Language Teaching Center of the University of Freiburg (SLI) in cooperation with the Sprachenkolleg.

Contact
Sprachenkolleg für ausländische Studierende
Kappler Straße 57a
79117 Freiburg
Phone: +49 (0)761 611 03-0; Fax: +49 (0)761 611 03-15
E-mail: info@sprachenkolleg.de
www.sprachenkolleg.de
Where can I improve my German and other foreign languages?

**Other language courses**

Aside from the university, a large range of language courses are also available at the Freiburger Volkshochschule (www.vhs-freiburg.de) and the Bildungszentrum der Erzdiözese (www.bildungszentrum-freiburg.de)

There are also a number of private language schools. A number of institutes which cooperate with the university also offer language courses:

**Center for French Studies**

The Frankreich-Zentrum is an establishment of the university which is involved in research and teaching of contemporary France. It offers postgraduate studies, colloquia and symposiums. In September, a one-week summer course takes place which is aimed at persons with a general interest in France, who would like to refresh and deepen their knowledge in French language and culture.

**Contact**

Frankreich-Zentrum  
Haus zur Lieben Hand  
Löwenstraße 16  
79098 Freiburg  
Phone: +49 (0)761 203-96768, -2007, -2009, -8974, -8973  
Fax: +49 (0)761 203-2006  
E-mail: frankreich-zentrum@fz.uni-freiburg.de  
www.fz.uni-freiburg.de

**Konfuzius-Institut**

The Konfuzius-Institute at the University of Freiburg holds Chinese language courses for beginners and advanced students.

**Contact**

Konfuzius-Institut at the University of Freiburg  
Turmstraße 24, 1. OG  
79085 Freiburg i.Br.
Where can I improve my German and other foreign languages?

Phone: +49 (0)761 203-97880 (Secretariat)
E-mail: brennig@ki-freiburg.de
www.ki-freiburg.de

**Carl-Schurz-Haus (German-American Institute)**
English courses are part of the offerings at the Carl-Schurz-Haus.

**Contact**
Carl-Schurz-Haus (Deutsch-Amerikanisches Institut e.V.)
Eisenbahnstraße 62
79098 Freiburg
Phone: (0761) 55 65 27-0
E-mail: info@carl-schurz-haus.de
www.carl-schurz-haus.de

**Centre Culturel Français**
French courses are part of the offerings at the Centre Culturel Français.

**Contact**
Centre Culturel Français Freiburg e.V.
Kornhaus, Münsterplatz 11
79098 Freiburg
Phone: +49 (0)761 207-390; Fax: +49 (0)761 207-3922
E-mail: info@ccf-fr.de
www.ccf-fr.de

**Goethe Institute Freiburg**
At the Goethe-Institut Freiburg, you can successfully learn German for your job, studies or everyday life.

**Contact**
Goethe-Institut Freiburg
Wilhelmstraße 17
79098 Freiburg, Deutschland
Phone: +49 (0)761 38671-0; Fax: +49 (0)761 38671-15
E-mail: freiburg@goethe.de
www.goethe.de/ins/de/ort/fre
Where can I improve my German and other foreign languages?

**iOR Language Institute**
German courses, English courses and other languages for participants from all around the world.

**Contact**
iOR Sprachschule Freiburg
Hans-Sachs-Gasse 9, 79098 Freiburg
Phone: +49 (0)761 8817000; Fax: +49 (0)761 88170013
E-mail: info@ior-germany.de
www.ior-sprachschule.com

**Language School ALPADIA Freiburg**
Language courses for international students / German as foreign language.

**Contact**
ALPADIA Freiburg
Werthmannstrasse 18
79098 Freiburg
Tel.: +49 (0)761 1373239; Fax: +49 (0)761 382476
E-mail: freiburg@alpadia.com
www.alpadia.com

**Sprachschule zum Ehrstein**
German courses for international students – all levels, preparation for the DWSH-Prüfung.

**Contact**
Erbprinzenstr. 1
Phone: +49 (0)761 4002851
E-mail: info@ehrstein.de
www.ehrstein.de
Does the university offer any other special courses for international students?

Zentrum für Schlüsselqualifikationen (ZfS)

*Center for Key Qualifications (ZfS)*

**Module: 3176 Intercultural Competence for international Students – How to live and study in Germany**

Lecturer: Susanne Obert, Diplom-Übersetzerin, Interkulturelle Trainerin
Max. Participants: 20
ECTS-Points: 3 (90 work hours)

**Dates**
- **Friday, 09.11.2018**, 2 p.m. – 6 p.m.
- **Saturday, 10.11.2018**, 10 a.m. – 5 p.m.
- **Friday, 23.11.2018**, 2 p.m. – 6 p.m.
- **Saturday, 24.11.2018**, 10 a.m. – 5 p.m.

**Relevance**
Going abroad and studying in a foreign country brings with it quite a number of new challenges. Questions might arise, such as ‘How can I approach my German professors as an international student?’, ‘How does studying in Germany differ from studying in my home country?’ Intercultural competence is a key skill that enables us to act responsibly when dealing with other cultures. The more we know about the functions of culture, the easier we can develop solutions for conflicts or avoid them beforehand. This training aims to support international stu-
Does the university offer any other special courses for international students?

Students with these and many other issues to make their time in Freiburg more enjoyable and successful.

Contents
- Theoretical and practical examination of the term culture and its dimensions
- How culture influences our acting, thinking and judging
- Values, stereotypes, Do's and Don'ts and culture shocks
- Intercultural communication in everyday life, at university and at work
- The German educational system and its requirements, German peculiarities
- Studying, learning and teaching in different cultures
- Analysis and development of strategies for intercultural settings and conflicts

Learning Objectives
Students are able to identify cultural characteristics of their own and of other cultures. They are aware of cultural differences and similarities and of their own values, norms and cultural identity. They enhance their capability for empathy and capacity for reflection, and know what to take into account when it comes to verbal and non-verbal communication. Moreover, they are able to develop action strategies for their student life in Germany and are able to perform appropriately in cross-cultural settings. Thus, they know how to avoid misunderstandings in everyday life, at university and at work.

Assessment
Regular attendance and active participation in the entire course, group work with oral presentation, written term paper (deadline: December 22, 2018).

Prerequisites for Attending
This course is addressed to international students of all faculties who are studying in their first semesters. The language of instruction is English, minimum level B1.

Remarks
Law students will **not** be able to acquire Credit points for BOK-Bereich in this class.

**Registration via:**
- Campus Management - HISinOne

For further questions please contact Ms. Ziegler from the Zentrum für Schlüsselqualifikationen (ZfS):
- www.zfs.uni-freiburg.de/de/bok/kommunikation
Does the university offer any other special courses for international students?

Module: 3099 Foundations of Academic Writing for International Students

Lecturer: Sabine-Brigitte Klein, Schreibzentrum PH Freiburg
Max. Participants: 16
ECTS-Points: 4 (120 work hours)
This event is offered in German language only.

**Dates**

**Friday, 09.11.2018,** 12 p.m. – 3:30 p.m.
**Saturday, 10.11.2018,** 9 a.m. – 12:30 p.m.
**Friday, 23.11.2018,** 12 p.m. – 3:30 p.m.
**Saturday, 24.11.2018** 9 a.m. – 12:30 p.m.
**Friday, 11.01.2019,** 12 p.m. – 3:30 p.m.
**Saturday, 12.01.2019,** 9 a.m. – 12:30 p.m.

**Relevance**

International students usually find themselves confronted with many problems when writing an academic work: they have to write in a language which is not their mother tongue; they must work on the text types which they haven’t learnt in their home universities; they will also need to orient themselves on a new academic standard which is often higher than that acquired back at the home universities.

**Contents**

In this course, the students will work on the principles of academic writing in a context of German language. This means, they will become acquainted with the most important text types, and deal with such topics as writing procedure, literature research, text summery, excerption, working with and quotation of resources related to their fields of studies, writing practices, idiomatic usage of an academic expression as well as the revision of texts. This course put its emphasis on the structural and lingual requirements of texts in the Bachelor studies and those of term papers.

**Learning Objectives**
Does the university offer any other special courses for international students?

The students would be able to put the writing principles in practice in their own papers. They could also differentiate various important text types confronted during their studies, as well as use them correctly if needed.

Assessment
Active participation in all sessions of the course, writing one’s own texts as well as revising texts from others, handing over the work sheet for the self learning period on time, final exam

Prerequisites for Attending
Participants are required to have German language knowledge. This course is not a language course, and it also does not provide any proofreading service for papers already written.

Remarks
Law students and exchange students cannot earn any ECTS credits.

Registration via:

Campus Management - HISinOne

If you have any questions, please contact: Ms. Schäfer from the Zentrum für Schlüsselqualifikationen (ZfS):

www.zfs.uni-freiburg.de/de/bok/kommunikation
The Students Program Baden-Württemberg (STUBE -BW)

Would you like to meet people from across the world and learn new things in the fields of development and politics? Would you like to share your experience and ideas and have fun in doing so? Would you like to get involved and make an impact?

Then STUBE-BW is the right place for you!!

STUBE stands for development-related programme for and by students from Africa, Asia, Latin America and Eastern Europe. It offers seminars pertaining to fascinating topics, which complement your studies and relate to the situations in your home countries.

The STUBE-BW seminars are practice-oriented and cross-cultural.

Contact
E-mail: stubesekretariat@stube-bw.de
www.stubebw.de
Does the university offer any other special courses for international students?

Experiment e.V. – The Experiment in international living
Living together. Learning together

As a non-profit organization we are cost-conscious and are primarily supported by over 600 volunteers. Any financial surpluses go primarily toward scholarship programs to enable exchange regardless of financial status.

International Students in Germany:
Are you a student at a German university or college? Would you like to discover a completely different side of Germany by staying for two weeks with a host family? Then you might be interested in our homestay program for international students. We offer two-week homestays during the semester breaks and during the Easter and Christmas holidays.

Homestay for refugees that study in Germany:
If you are a refugee and study at a German university you can apply for our special homestay program during the summer months.

Location of the homestay:
The host family placement will be outside of your university city. We cannot consider regional preferences.

Dates:
Between June 30 and October 20, 2018, 10 to 14 days
Between December 22, 2018 and January 05, 2019, 7 to 14 days
Does the university offer any other special courses for international students?

Program Fee:
The program fee is 40 Euros. You also have to come up with your personal expenses during the two weeks. All other costs including the transportation to the host family will be paid by Experiment e.V. with the support of the Ministry of Foreign Affairs.

Application:
The application deadline is eight weeks prior to the start of the homestay. The application form can be downloaded at:
http://www.experiment-ev.de/foreign-visitors/foreign-students-in-germany

Contact
Bundesgeschäftsstelle
Glückstraße 1, 53115 Bonn
Gastfamilien- und Gruppenprogramme
Phone: +49 (0)228 / 95 722 24; Fax: +49 (0)228 / 35 82 82
E-mail: mentel@experiment-ev.de
www.experiment-ev.de/foreign-visitors
Are cross-border studies possible in Freiburg?

Studying in three countries with Eucor – The European Campus

Do you want to have an international education, think outside the box and study in France and Switzerland? Within a radius of only 200 kilometers from the University of Freiburg, you can take advantage of all that the European Confederation of Universities in the Upper Rhine, Eucor – The European Campus has to offer. You have the chance to take free classes in all five Eucor universities that are easily integrated into your course of study.

Along with the University of Freiburg, the following four additional universities in Germany, France and Switzerland are members of the confederation:

- University of Basel
- Université de Haute Alsace, Mulhouse
- Karlsruhe Institute of Technology
- Université de Strasbourg
Are cross-border studies possible in Freiburg?

When you are enrolled in any one of the five Eucor universities, you enjoy all the same rights of use and perks the other students have there too, including taking classes without having to pay extra tuition fees. You receive ECTS credits at the University of Freiburg for the courses you take elsewhere too. In addition, the European Campus regularly offers seminars for undergraduate, graduate and doctoral students on intercultural topics such as how to apply for jobs, internships and other opportunities in an intercultural context.

Interested? Now is the time to plan your three-country education at the European Campus!

For further information, visit the Websites for the University of Freiburg and Eucor – The European Campus:

- www.uni-freiburg.de/go/eucor-studium (in German)
- www.eucor-uni.org
- www.eucor-uni.org/file/inforbroschuere (in German and French)
What do I need to observe during my studies?

**Semester registration**

Students who are already enrolled at the University of Freiburg and wish to continue studying have to renew their enrollment by transferring the social and administrative fee as well as the tuition fees. Payment is made by bank transfer. The required information will be taken from the information form “Actung Rückmeldung”. It is also possible to complete the renewal of enrolment online with direct debit. Further information is available from:

[source](http://www.studium.uni-freiburg.de/studium-en/rueckmeldung-en)

**Deadline for Renewal of Enrolment**

For the winter term 2018/19: 1st June to 15th August

**Changing fields**

Applications for changing course of study and/or applications for the extension of short-term studies (i.e. without graduation) need to be done within the mentioned deadline for the renewal of enrolment (see deadline „Semester registration“). This does not apply to restricted fields of study. To do so, please come to the Student Service Center, International Admissions and Services (IAS), Sedanstr. 6, first floor, room 01 020.

According to § 60 Abs. 2 Nr. 5 of the Landeshochschulgesetzes, every applicant who wants to change her/his course of study in the third semester or later, has to bring written proof of course counseling on the desired field of study. Course counseling is a responsibility of the faculty.
What do I need to observe during my studies?

If the desired course of study is one for which there are admission restrictions, the regular application procedure with the corresponding deadlines must be observed. At the same time, the renewal of enrolment (see deadline „Semester registration“) for the course of study undertaken to that point is to be carried out.

A change of subject or new enrollment has to be completed by 31.3 at the latest for the summer semester and 30.9 for the winter semester.

Please observe the posters with indications on renewal of enrolment.

**Leaves of absence**

Students who would like to take a leave of absence can do so within the deadline for renewal of enrolment. Leave is generally only possible for two semesters and can only take place due to specific reasons (for example, studies at a foreign university, sickness, etc).

Students taking a leave of absence stay enrolled and have to pay semester and the student contribution. The basic fee for the “SemesterTicket” are not demanded (you can’t get a SemesterTicket in this time).

Your health insurance cover remains valid. Leave not counted as subject-related semesters but as university semesters.

Specifics concerning enrolment, changing course of study, etc are governed by the “Zulassungs- und Immatrikulationsordnung” of the University of Freiburg.

Appointments and special indications for the respective semester will be made known through postings or can be read at:

🔗 www.studium.uni-freiburg.de/studium-en/beurlaubung-en
Renewing your residency permit

Please observe that the residence permits which you are issued are usually temporary. For this reason please apply for the extension of your residence permit with sufficient time to spare. If the deadline is not abided by, there is a risk that the Aliens Office will have to make a report to the public prosecutor.

The extension of the residence permit is made by the Immigration Office of the City of Freiburg, Berliner Allee 1, 79114 Freiburg, provided you live in Freiburg. If you live outside of Freiburg, the Landratsamt of the respective district is responsible. A fee is charged for the extension. Certification of enrolment (Studienbescheinigung) from the university is to be provided.

riting://www.studium.uni-freiburg.de/studieninteressierte-en/guide_for_internationals-en/
Where can I meet other international and German students?

International Groups
Where can I meet other international and German students?

AFS (American Field Service) Komitee Freiburg e.V.

The AFS Komitee Freiburg e.V. is a worldwide organization for youth exchange, volunteer service, and intercultural learning. It is a non-profit organization that is primarily supported by the dedication of over 3000 volunteers.

If you’re interested in finding out more, simply come to one of our events. Ask per Mail for upcoming events!

Contact
Lea Berger (Coordinator)
E-mail: leaclaber@gmail.com

Annika Lutz (Student contact)
E-mail: rebecca.annika@gmail.com

Homepage: www.afs-freiburg.de
Facebook: AFS Freiburg
Where can I meet other international and German students?

**Arabisch-Deutscher Kulturverein e.V. Freiburg**

**Freiburg Arab-German Cultural Association**

The Arab-German Cultural Association is a forum for Arabs and Germans who are interested in Arab culture. We organize cultural, artistic, and social programs and projects in order to bring Arabs and Germans in Freiburg and the region together and promote direct exchange between them. The important thing about our activities is not just the outcome, but also the cooperation itself.

**Our goals**

- to encourage and intensify contact and exchange between Arabs and Germans.
- to present the great diversity of Arab culture in Germany.
- to bring Arabs and Germans together to cooperate on cultural, artistic, and social programs.

**Contact**

Moustafa El Kady  
Phone: +49 (0)160 8742714  
E-mail: info@bruecke-reisen.de
Where can I meet other international and German students?

Bulgarischer Studierendenverein 'Prof. Ivan Schischmanov', Freiburg

Bulgarian Student Organisation 'Prof. Ivan Schischmanov', Freiburg

Contact
Elena Yocheva
E-mail: BSV-Schischmanov@io.uni-freiburg.de
https://www.facebook.com/groups/244845155891888/
Where can I meet other international and German students?

**bvmd – Austausch Lokalvertretung Freiburg - für Studierende der Medizin**

**bvmd-Exchange Local Representation Freiburg - for medicine students**

We help to arrange placements for clinical traineeships and other projects abroad (e.g. public health, research exchange), assist with the application for contributions to travel costs and provide on site supervision for international students.

**Contact**

Hermann-Herder-Str. 9, 79104 Freiburg
Phone: +49 (0) 761 203-5440
E-mail: austausch@ofamed.de
www.ofamed.de or www.bvmd.de/unsere-arbeit/austausch
Where can I meet other international and German students?

Deutsch-Rumänische Studienvereinigung (DRStV)
German-Romanian Student Association (DRStV)

Societatea Mihai Eminescu

Contact
Dr. Elsa Lüder
c/o Romanisches Seminar
Phone: +49 (0)761 203-3206 or +49 (0)761 285-3540
elsa.lueder@romanistik.uni-freiburg.de
ELSA - The European Law Students' Association

ELSA is the world's largest independent law students' association. ELSA provides opportunities for international exchange, diversified legal education and personal professional development for law students and young lawyers.

More information:
E-mail: info@elsa-freiburg.de
www.elsa-freiburg.de
http://www.facebook.com/elsafreiburg/
Evangelische Chinesische Bibelgruppe Freiburg

Freiburg Protestant Chinese Bible Group

We are a Chinese-speaking Protestant group which meets to read from the Bible, speak about the text, and celebrate a worship service on Sundays. Afterwards, we sing and chat and amuse ourselves.

Our meetings take place on:
Fridays at 7.00 p.m. and Sundays at 10.30 a.m. at Breisacher Tor, Rempartstraße 4, 2.floor, room 206

We have again planned a welcoming party on the October 19th, 2018. You are warmly invited. For more information, please contact us.

Contact
Dr. Weihong Peng
Phone: +49 (0)761 15281685
Handy: +49 (0) 176 95847235
E-mail: weihong.peng@gmail.com
QQ: 1928348995
WeChat: drwhpeng_de
Evangelische Studierendengemeinde (ESG)

Protestant Student Congregation (ESG)
ESG is member of WSCF (world Christian student federation)

WHERE AND WHO WE ARE
Students of the university and of all colleges meet in the middle of the Wiehre, right next to the Christus Church, in a beautiful old house with flair and garden for celebrations, talk together and eat spaghetti; to help each other in the "testing stress" or "lovesickness" and to exchange ideas about how to change inner and outer worlds. Evangelical, also ecumenical and interreligious.

Every wednesday (during the semester) at 6 p.m. our social meeting – home evening takes places. We meet regularly in the ESG to eat, to celebrate devotions, for discussions and much more (see homepage).

Maybe you already have a few questions you’d like to ask? Then just stop by at the ESG and say hello. We are looking forward to meet you! See you soon!

Contact
Haus der ESG
Phone: +49 (0)761 741-44
E-mail: esg@esg-fr.de
www.esg-fr.de

Welcome to our meetings:
Protestant student church service or prayer: Wednesdays at 6:00 p.m. (see: www.esg-fr.de)
ESG Forum: Wednesdays 8:00 p.m. (for more details and more activities see: www.esg-fr.de)
Freiburger Nepalesische Gemeinschaft (FNA)

Freiburger Nepalese Association e. V. (FNA)

The Freiburger Nepalese Association was established Nepalese students, families and residents. Everyone who is interested in our work is very welcome to join our association.

Objectives of our association are:

- To promote education in rural areas of Nepal.
- To build up a Nepalese community in Freiburg.
- To award scholarships for the promotion of education in Nepal by funding children, who are strongly motivated to study but are unable to afford their education.
- To promote Nepalese culture in Freiburg by performing various cultural activities, screening documentary films etc.
- To build up a Nepalese community in Freiburg.
- To guide new Nepalese students at the University of Freiburg and to counsel visitors travelling Nepal.

FNA cordially welcomes everyone for their participation in fulfilling the above objectives. For further queries, please feel free to contact us. Together we can work for a good cause.

Contact
Shankar Bogati
Freiburger Nepalese Association e.V
Phone: +49 (0) 176 20599508
E-mail: fna.ev.2010@gmail.com
Facebook: www.facebook.com/pages/Freiburger-Nepalese-Association
Homepage: www.fna-ev.de
Gemeinschaft für studentischen Austausch in Mittel- und Osteuropa e.V.

Union for Student Exchange in Central and Eastern Europe (GFPS e.V.)

GFPS is a student organization since 1984 which is represented in almost all German university towns. We award semester-long scholarships for Polish, Czech, and Belarusian students, and in return partner associations welcome students from Germany for studies abroad. Current projects include a German-Polish tandem language course, so called “city days”, the “Quadrat” with workshops, and many other events.

All, who are interested, are welcome to participate and contribute their ideas to the group.

Contact
GFPS-Stadtgruppe Freiburg c/o Martin Faber
Kunzenweg 2
79117 Freiburg
E-mail: faber@uni-freiburg.de
Website: www.gfps.org oder www.gfpsfreiburg.wordpress.com
HAIK – Deutsch-Armenischer Studentenclub

HAIK – German-Armenian Students Club

The German-Armenian Student Club HAIK (Հայկ – Ֆրայբոուրգ) is the mean of cooperation between the Armenian students and other students interested in knowing about the Armenians (culture/history/literature). Haik students are motivated to promote their own culture and have the desire to grasp more of the German culture.

For all the students who are interested in our club, don’t hesitate to contact us.

You can visit our website: www.haiknet.de

Contact
Puzant Baliozian
E-mail: psb02@mail.aub.edu
Ara Nazaret
E-mail: ara999nazaret@gmail.com
Where can I meet other international and German students?

**Hochschul-SMD Freiburg**  
(Studienmission in Deutschland)

**Hochschul-SMD Freiburg (Student Mission in Germany)**

Currently, we are about 20 students from various fields of study and different denomination. What we have in common is our faith in Jesus. He is in the middle of our lives—leading us on our everyday and inspiring our thoughts. We believe that being a Christian is not a tradition, fiction, ideology nor self-deception, but rather: "Thinking - Believing - Experiencing."

You are invited to our group meetings at Löwenstrasse 1 in the rooms of the Salvation Army (Heilsarmee), in the “Bermudadreieck.” We meet on Thursdays every other week at 7pm for dinner, and at 8pm the program starts.

If you are interested or have any questions, feel free to e-mail us or just come join us!

**Contact**  
*smd-freiburg@gmx.de*  
Facebook: Hochschul-SMD Freiburg  
Website: [www.hochschul-smd.org/freiburg](http://www.hochschul-smd.org/freiburg)
Where can I meet other international and German students?

IAESTE LC (Lokalkomitee) Freiburg

IAESTE Local Committee Freiburg

IAESTE Germany provides internships for students of natural and technical sciences, agriculture and forestry. Our main task is to bring some of the more than 1000 yearly exchanged internships to Freiburg, support German students on their way abroad and help incoming students to have a good start.

You are welcome to join our weekly meeting, taking place Mondays at 18.30 in front of the SSZ (see contact info). Please send us an e-mail in advance.

Contact
E-mail: info@iaeste-freiburg.de
Website: www.iaeste-freiburg.de
Facebook: www.facebook.com/lc.freiburg
Address: Sedanstraße 6, 79098 Freiburg
Where can I meet other international and German students?

IFSA LC (Lokalkomitee) Freiburg

IFSA LC (Local Committee) Freiburg

The IFSA (International Forestry Students Association; www.ifsa.net) is a globally active, non-government, non-religious, non-profit association of forestry students. Internationally, there are about 3000 students active in about 85 local committees. Our IFSA LC Freiburg is one of those.

The IFSA as official association is administrated from our official office at the University of Freiburg in the Herderbau. Our organization provides different opportunities, such as:

- Dispatching students to the climate summit, conference of biodiversity or other conferences
- Dispatching students to International Students’ meetings all over the world (of IFSA and/or others)
- Close cooperation with our partners (such as FAO, IUFRO, EFI etc)
- Platform for exchanging and gaining knowledge for students and many excursions and other events

For getting in contact with us, just visit one of our weekly meetings (Tuesdays, 6pm in the Herderbau; Faculty building). We are looking forward to meet you!

Contact
IFSA LC Freiburg
Tennenbacher Straße 4
79106 Freiburg
www.ifsa.uni-freiburg.de
Internationale Christengemeinde Freiburg e.V.

Christian Family International Church

We are an international Christian church... Be Part of it... Our official languages are English and German. Our music consists of afro-gospels as well as modern English and German praise & worship songs.

Contact
Christian Family International Church
Engesserstr.13 (over Extrol-filling station)
79108 Freiburg

Head of Congregation: Pastor Dr. Palmer Appiah-Gyan
Youth and students: Pastor Dipl. Rel. päd. Carsten Peter Höpfl
Phone: +49 (0)761 453-5698, Fax: +49 (0)761 453-5701
Office hours: Tue - Thu 9-12:30 a.m.
E-mail: info@icg-freiburg.de
www.icg-freiburg.de
and on Facebook, too.

Services:
Wednesdays at 7.00 p.m., Saturdays 6 p.m. (for young people) and Sundays at 10.30 a.m.

How to find us: Freiburg North, near “Neue Messe”. Take tram 4 (direction Messe) till "Technische Fakultät", then follow the road on foot or take bus 10 (direction Zähringen) till "Rothausarena", then walk over the crossroads. The church is located over the Extrol-filling station on the right side of the street (enter through glass door at the back of the building).
Where can I meet other international and German students?

Kamerunische Gemeinschaft in Freiburg und Umgebung (KAVF) e.V.

Association des Camerounais de Fribourg et environs (ACAF) e.V.

We are a non-governmental organization of Cameroonians with the aim of uplifting the Cameroonian culture as well as to facilitate an intercultural exchange between Germany and Cameroon. Our goal is to help Cameroonian students adjust to student life in Freiburg. More about us and our events you can find out at Facebook or if you contact us.

Contact
E-mail: acaf22000@yahoo.fr
Facebook: www.facebook.com/acaf.camerounaisdefreiburg
LinkedIn: Freiburg Communauté
Dropbox: ACAF Freiburg
Katholische Afrikanische Gemeinde (KAG)
Catholic African Church Group (KAG)

Who are we?
A dynamic group of African and German students, as well as friends of Africa from around the world.

What do we do?
- African Mass
- (a taste of Africa in Germany)
- spend time together, exchange experiences, and praise the Lord together
- African choir
- days of reflection and excursions

Where do we meet?
Every last Saturday of the month at 8 p.m. we celebrate in Lorettostr. 24.

Contact
Sossah Viwanou (Togo)
E-Mail: viwanou@web.de
Phone: +49 (0)176 71948008
Facebook: https://www.facebook.com/groups/KAGfreiburg//
Where can I meet other international and German students?

Katholische Hochschulgemeinde (KHG) – Edith Stein
Catholic University Congregation (KHG) - Edith Stein
Catholic chaplaincy of the University

Services:
Sundays 7:00 p.m. at the University Church, Bertoldstraße 17, Freiburg
Thursdays 12:15 with the Campus Pastor in the Parish St. Martin, Rathausplatz, Freiburg
First Saturday every month 7:30 p.m. (Vigil-Mass in English-language) at the University Church, Bertoldstraße 17, Freiburg

Contact
Kath. Hochschulgemeinde Edith Stein, Lorettostraße 24, 79100 Freiburg
Phone: +49 (0)761 70529-0; Fax: +49 (0)761 70529-100
E-mail: mail@khg-freiburg.de
Website: www.khg-freiburg.de
Facebook: @KhgEdithStein
KHORUMI – Verein der Georgischen Studierenden in Freiburg i.B.

"KHORUMI"-Georgian Students Club in Freiburg i.B.

Members in the group “KHORUMI” are Georgian students, their families, Georgian Artists like folk dancers, singers, and painters, live in Freiburg or surrounding areas of Freiburg.

They are interested in having a cultural learning exchange between Germany and Georgia. Topics include: Christianity in Georgia, Georgian Culture, traditions of Georgia, and its diverse cuisine.

Membership is free, but donations are welcome. This is an open group to all who may wish to join.

Contact
Natia Kveseladze
E-mail: khorumi.verein@gmail.com
Facebook: „KHORUMI“-Verein der Georgischen Studierenden in Freiburg i.B.
Where can I meet other international and German students?

Klimaschutz+ Studenteninitiative Freiburg

Students‘ Initiative Climate Protection+ Freiburg

We are part of the bigger German organisation “Klimaschutz+ e.V.” - or “K+” in short - which promotes the three goals
- climate protection
- global poverty reduction
- international peacekeeping and disarmament.

In Freiburg, we support the three goals by collecting money through bake sales, flea markets, parties and the like. Besides we also want to bring climate change, sustainability and energy efficiency to public debate and organize lectures, movie nights and field trips on these topics. The money we raise during all our activities is donated to the “Initiative Schlüsselmensch e.V.” which brings together a mentor (often students) and a teen/child living in Freiburg as a refugee.

More information about the initiative here: initiative-schluesselmensch.org

We want to educate ourselves, discuss and network concerning the topics energy transition and climate protection and have a lot of fun during our meetings. “Once the job has been done” and after lively discussion we often go to a pub or party together.

Just send a mail to kplusfreiburg@posteo.de and you won’t miss any K+ news.

Contact
Sarah Berberich, Henriette Tripke, Tim Winter and all active members
E-mail: kplusfreiburg@posteo.de (sign up for our newsletter!)
Facebook: Facebook.com/klimaschutzplusfreiburg
Homepage: www.kplusfreiburg.wordpress.com,
www.klimaschutzplus.org
Kodomokai - Japanischer Freundeskreis Freiburg e.V.

Our association welcomes everybody interested in the Japanese language and culture. Everybody is invited to participate in our activities and we also gladly help particularly Japanese international students to orientate themselves living in Germany. Therefore we organize through the year many events and hold activities regularly:
Moreover we are cooperating with other groups to do some activities. For example the Japan Day, which is for the charity of the 2011 Tōhoku earthquake, settled by VHS Freiburg in March. We organize and help in many parts of this event.
We regularly meet at the Internationalen Begegnungszentrum (IBZ), Sundgaualle 60. Feel free to contact us for any questions:

Contact
Kodomokai - Japanischer Freundeskreis Freiburg e.V.
E-Mail: vorstand@kodomokai.de
Homepage: kodomokai.de
Where can I meet other international and German students?

Koreanisch-Deutsche Evangelische Gemeinde

Korean-German Protestant Congregation

Every second Sunday per month we celebrate a Korean-German Protestant service in the Presbyterian church, Katharinenstr. 9, at 12 p.m. Afterwards we organize a Korean meal together. This event is a great chance to contact other Koreans but also Germans.

Contact
Priest Young-Sook Gall
Phone: +49 (0)761 51461327
Mobile: +49 (0)171 6806293
E-mail: gall1803@web.de
Where can I meet other international and German students?

Koreanischer Studentenverein Freiburg
Freiburg Korean Student Organization
프라이부르크 한인학생회

Our organization plays an important role in supporting Korean students to adjust to the city, as well as assisting them in achieving their personal aspirations in Freiburg.

The Freiburg Korean Student Organization is also interested in cooperating with associations and institutions in Freiburg and its surrounding regions. Further information you can find on Facebook.

Contact
Juhyeong Kim
Phone: +49 (0)176 3014-2391
E-mail: jelifnask@gmail.com
Facebook: www.facebook.com/ksfreiburg
www.facebook.com/groups/651324824929479/
Where can I meet other international and German students?

KulTurk – Freiburger Kulturverein türkischer Studierender e.V.

Turkish Student Club Freiburg
The KulTurk was founded in 2011 and is independent club run by and for students.

Our aims are:

- First and foremost, to offer Turkish students help with adapting to uni-life (language courses, looking for an apartment, general life in Freiburg)
- To give all students, regardless of where they are from, the chance to learn about and experience the diverse Turkish culture in an authentic way (Turkish evenings, film evenings, cooking together)
- To support education, science and research for the benefit of society in Germany (lectures)
- To promote harmonious cooperation between students of various of origins, independent of their religion or denomination (excursions)
- To be engaged for the interests of Turkish students in Freiburg and to represent these interests at German and Turkish institutions as well as in public (tutoring projects, cooperation with other clubs)
- To support solidarity and willingness to help between the members (monthly meetings and other joint activities)

Our meetings take place regularly. (Information per Email/ Facebook) It would be great, if you join us there! See you soon!

Send us an email and you get all our news and programs!

Contact
Yudum Köksal / Hakan Cetin
E-mail: kulturkfreiburg@gmail.com
Facebook: "Freiburger Kulturverein Türkischer Studierender/ Kultur"
Lacrosse - Fastest Team Sport on Two Feet

One can imagine lacrosse as a mixture of hockey, handball and even tennis. In a unique way lacrosse combines team spirit and agility which results in a game with great dynamics.

Curious? – join the “Pumas Family“
We are happy to welcome new players of all levels in our practice sessions!
Practice (m/w) takes place every Monday and Wednesday from 8-10pm.

Contact
Alex Hübner
E-mail: info@freiburglacrosse.de
Facebook: Pumas PTSV Jahn Freiburg Lacrosse
Insta: pumasfreiburg
Luxemburger Studierendenverein Freiburg (SLUF)
Freiburg Luxembourg Student Organization (SLUF)

SLUF is an association of Luxembourgish students at the University of Freiburg. Our goal is to bring Luxembourgish students together, to make friends by way of occasional meetings and activities. During the term we meet every Tuesday for drinks. Further information about us and the time and place of the next meeting you find at our Homepage or Facebook.

Contact
Anne Maringer
Phone: +49 (0) 173 7393303
E-mail: comite.sluf@gmail.com
Homepage: www.sluf.lu
Where can I meet other international and German students?

Muslimische Hochschulgruppe Freiburg

Muslim Student Association Freiburg

The Muslim University Group is a group of Muslim students and academics. We are open for all interested. Our main goals are:

- Help international students to integrate at University and Freiburg
- Fostering peaceful relations between Muslims and non-Muslims
- Offer various academic events and leisure activities
- Offer students opportunities to learn more about Islam

The university provides a prayer room for Muslim students. It is on the ground floor of university building IV (KG IV).

Contact
E-mail: mhg.freiburg@gmail.com
Facebook: facebook.com/MHGFreiburg
Instagram: instagram.com/mhgfreiburg/?hl=de
Nigerianische AkademikerInnen in Deutschland (NiSIG) Freiburg

Nigerian Scholars in Germany (NiSIG)

The Nigerian Scholars in Germany (NiSIG) is a scholar led group that provides an enabling and conducive platform for its members at the undergraduate, graduate and professional level to exchange ideas on matters that concern the interest of its members. Besides we try to identify and harness (Nigerian) talents for the betterment of Nigeria, its host country (Germany) and the world. We seek to promote creativity, innovation and unity amongst scholars through webinars, seminars and workshop, social events and other related activities. We also promote the rich cultural heritage of our country Nigeria in Germany and other parts of the world.

We offer:
- An inestimable opportunity to network with other distinguished scholars
- To grow professionally in any chosen field of yours with the assistance of scholars in that same field

Contact
E-mail: nisigfreiburg@gmail.com
Homepage: nisig.de
Where can I meet other international and German students?

Persischer Studierenden-Kulturverein Freiburg (PSKV)

Our members include Iranian students, and visiting scholars from various cities and universities in Iran and families who are currently living in Freiburg, whether just temporarily or for an extended period of time.

The goals of our association are:

- To support Iranians in Freiburg. We provide special support for new students from Iran, including an introduction to German culture, Freiburg and the region,
- to communicate Iranian culture, particularly Persian history, language, geography and so on,
- to present and discuss current social and cultural events in Iran at our regular meetings,
- to introduce films and books on Iran and Germany

Contact
Nematollah Ghadami
E-mail: galaxyflug@gmail.com

Maryam Kaghazkanany
E-mail: kaghazkanany.m.71@googlemail.com
Where can I meet other international and German students?

**Populäre-Philosophie-Verein e.V. Freiburg (PPV)**

**Populäre-Philosophie-Association e.V. Freiburg (PPV)**

On the one hand, philosophy sought a reformulation of theoretical frameworks for social coexistence. But it was not merely a theoretical discussion, but actual training in lifestyle, training in a good lifestyle. Philosophy was thus the theory and practice of the good life. To rehabilitate this tradition, we found the Popular Philosophy Association in Freiburg.

Caution: The Chinese department of our Club organizes every Friday evening activities in the form of the lecture about philosophical topics that are open to all Chinese-speaking Students who are interested. The Place is KG1, R.1034.

**Contact:**
Cai, Zhipeng  
E-mail: caizhipeng2016@163.com  
Wang, Hongjian  
E-mail: wanglogos@163.com  
Official We-Chat account: 大道不离万有  
Facebook: https://www.facebook.com/PPVFreiburg/
Regional Chapter
– Scholarship holders of the Baden-Württemberg Foundation

At present there are 24 Regional Chapter (RC) groups worldwide, consisting of students who currently/formerly receive(d) the Baden-Württemberg scholarship, and being voluntarily organized by some of them.

The assignment of the scholarship itself is based on the principle of exchange. That means that the number of students from Baden-Württemberg going abroad is the same as the one, being from abroad and coming to Baden-Württemberg. This reflects the idea of the foundation to support students regardless of their origin and to bring them together.

Therefore, at the RC Freiburg events you will have the chance to get in touch with a lot of different people from all over the world. Maybe there is also a RC group in your hometown, and before leaving for your guest university, you can exchange information with someone from there. Or you meet someone in the RC Freiburg group, who used to be or who will be an exchange student at your home university and you will be able to give him/her some helpful advice.

From October/November 2017 onwards various events are planned for the winter semester, no matter whether is just coming together for chatting, attending talks and workshops about topics such as sustainability, or taking part in cultural events in Freiburg. Even prior to that you can contact some-
Where can I meet other international and German students?

one from the RC Freiburg at any time for any questions, problems, suggestions you might have.

We are looking forward to getting to know you, and to having a great time together in the up-coming semester.

**Contact**

The foundation’s platform: [www.bws-world.de](http://www.bws-world.de)

Facebook: [www.facebook.com/groups/1693366650919777](http://www.facebook.com/groups/1693366650919777)

E-mail:

*regional-chapter.freiburg@gmx.de*

*rc-freiburg@bw-stipendium.de*
Where can I meet other international and German students?

Verband der chinesischen WissenschaftlerInnen und Studierenden (VCWS) in Freiburg e.V.

Association of Chinese Scientists and Students in Freiburg

The Association of Chinese Scientists and Students in Freiburg is a student group with the aim to unite and offer help to Chinese students with their problems in studies, life and work in Freiburg. At the same time we would like to increase the awareness of Chinese culture in Germany. We regularly organize cultural events, such as Chinese New Year celebrations and the Dragon boat-Festival.

Contact
Wechat: vcwasfreiburg
E-mail: vcwas.freiburg@gmail.com
Verein der mongolischen Studierenden und Wissenschaftler in Freiburg
Association of Mongolian Students and Scholars in Freiburg

Our association has the following aims:

- Give help and support to Mongolian beginning students
- Offer information
- Interested people who would like to learn more about Mongolian culture, traveling, etc. are most welcome.

Contact
Ninjbadgar Khatanbaatar (Chairperson)
E-mail: kh.ninjbadgar@gmail.com
Where can I meet other international and German students?

Tandems

Are you looking for a tandem-partner to practice a foreign language or to spend some free time together? The Tandem-Program of the International Club Freiburg has been extremely successful: Around 1200 German and foreign students yearly are assisted in finding a tandem partner, with the aim of practicing languages and establishing contact between international and German students, assisting with their studies or just to get to know each other's culture a little better.

Are you interested?
Then you should register online:

🔗 www.swfr.de/en/international/the-international-club/tandem

Contact
Andreas Vögele
Phone: +49 (0)761 2101-278
E-mail: tandem@swfr.de
Families for International Friendship

International students who don’t only want to experience student life and the university, but are also interested in getting to know the normal everyday life of a German family, can register for the programme „Families for International Friendship“. Families from Freiburg offer students from abroad the chance to do just this, without any ongoing obligation and with no strings attached for the “partners”.

Contact
Karl-Heinz Hermle
E-mail: hermle@swfr.de
Online registration and information:
www.swfr.de/en/international/the-international-club/families-for-international-friendship/
How can I spend my free time?
How can I spend my free time?

International Club for Students

In cooperation with Freiburg’s tertiary institutions, SWFR and the International Office of the University of Freiburg founded the International Club – a forum for students from all around the world who are interested in international exchange. The club is intended for people who are interested in other cultures, and keen to bring their own ideas and be involved in events. During the semester, the club organises regular club nights on Thursday evenings in the MensaBar (Rempartstraße) – all are welcome!

Becoming a member of the International Club is easy. Membership IDs for the club are available at the Infoladen at SWFR, at the ServicePoints in the mensas and in the MensaBar at events of the International Club. It costs 2 Euros each semester. Club members have free entrance to the club nights and also receive discounts for various offers, for instance many student trips (“Studitours”).

Contact
Andreas Vögele
Phone: +49 (0)761 2101-278
E-mail: ic@swfr.de
Information: www.swfr.de/en/international/the-international-club/info
SWFR: Events for Students

SWFR offers a wide and extensive events program every semester covering culture, excursions (Studitours), sports and recreation as well as seminars dealing with learning techniques or workshops for acting, singing and many more.

Culture
Movies, theatre, live music, parties - SWFR presents cultural events from students for students. Venues are the MensaBar in the Mensa Rempartstraße as well as the Mensa Institutsviertel. Everybody is welcome!

Contact
Hardi Hänle
Phone: +49 (0)761 2101-205
E-mail: haenle@swfr.de

Seminars
There are a number of seminars intended to help with your studies, for example, on topics like learning techniques, time management, presentation techniques and exam stress. Also on offer are seminars that qualify for certain jobs like gastronomy jobs or babysitting and a variety of workshops such as acting, speech, singing and others.

Studitours
Experience European metropolises like Paris, take a trip to northern Italy to visit Milan, a daytrip to Zürich, Heidelberg, Strasbourg or to the biggest waterfall in central Europe. Or go hiking in the Black Forest – and do all these things with students from all around the world. With „Studitours“, all students at tertiary institutions in Freiburg and the region can travel cheap-
How can I spend my free time?

Ly, meet new people and have fun. Tutors from the SWFR prepare the trips, come along as tour guides, know where the nicest spots and the best bars are, and know their way around.

**Contact**
Karl-Heinz Hermle/ Jürgen Landenberger
E-mail: hermle@swfr.de, landenberger@swfr.de
Accounts and photos: www.facebook.com/groups/studitours
Information: www.swfr.de/en/events/studitours/

**Sports**
Exercise is the best way of balancing studies. SWFR offers a small sports program with a choice of activities such as wintersports or dancing.

Exercise is the best way of balancing studies. SWFR offers a small sports program with a choice of activities such as climbing, archery, canoeing or dancing.

**Contact**
Jürgen Landenberger
Phone: +49 (0)761 2101-200
E-mail: landenberger@swfr.de
www.swfr.de/en/events/sport/
How can I spend my free time?

**Studium Generale**

With a wide range of lectures, workshops, and courses, the Studium Generale program gives you the opportunity to get to know other fields of study offered at the university. You can hear and experience nationally and internationally known scientists and academics, go to concerts, sing in a choir, or take part in an excursion.

✔️ [www.studiumgenerale.uni-freiburg.de](http://www.studiumgenerale.uni-freiburg.de)
What do I need to take care of at the end of the semester / when leaving Freiburg?

**Exmatriculation**

Students who do not want to continue studying at the university of Freiburg, have to apply for Exmatriculation. The form which is required is available at the Studentensekretariat or at the Infothek. You will also find this form on the homepage at the University of Freiburg:


Exmatriculation takes place by removing students from the student register. It takes effect as of the end of the semester. A corresponding entry will be made in the study book. The Exmatriculation entry in the study book is a pre-requisite for the student to again enrol at a German university. For this reason, we strongly recommend that students duly carry out the Exmatriculation.

Students who do not carry out the Exmatriculation as requested, will nevertheless be officially removed from the student register, if they do not re-register as students within the period of time stipulated by the university. In this case, no corresponding entry can be made in the study book. This entry is necessary for subsequent enrolment at a German university. You will then need to contact the university once again on account of the study book, in order to have the Exmatriculation entry registered. This can be avoided by duly completing the Exmatriculation when leaving the University of Freiburg.
What do I need to take care of at the end of the semester / when leaving Freiburg?

Issuing of course certificates/Transcripts

At the end of the semester exchange students receive documents issued by the teachers. These documents verify successful participation for each class. These documents are called “Scheine”, and are either graded or confirm regular attendance of a course. If your home university needs a certified transcript, this can be issued on request. Therefore, please keep in mind your own responsibility for issuing a transcript!

Issuing of Transcripts

Erasmus students, please contact your Erasmus-coordinator in the corresponding subject area. Participants in an international program (AYF, CYF, UMass, IES, Colgate), please see your resident director. All other exchange students (“Freiburg Global Exchange”) please contact the International Office before leaving Freiburg.

How can I get a transcript?

Fill out the transcript form which can be downloaded from the homepage of International Office on your computer and print it out. Please make sure that the name of each class appears on the transcript exactly as it appears on the Schein. Make sure that lectures’ names appear exactly as they are written in the course catalogue (Vorlesungsverzeichnis). This means, for example, that a German name of a seminar also has to be in German on the transcript.

How can I get an English translation?

If your seminar has a German name, but you need an additional English translation: In this case, you should request the professor/lecturer who provided you with the Schein to write the English name on the Schein. It is then possible for the German name, the English name or both names to appear on the transcript. It is only possible for classes to be listed on the transcript the way they are named on the Schein.

Which grading method should I use?

Grades must also appear on the transcript the way they are written on the Schein. The attached tables on the transcript document provide a conv-
What do I need to take care of at the end of the semester / when leaving Freiburg?

sion, which can be used by your home university to convert the German grades.

What should I do if I have to wait for Schein(e) to be issued?
If you do not have a Schein(e), you can still list the class(es) on your transcript. In this case, please write “pending” in the column “Note/Grade”. In most cases, it is sufficient to provide the transcript with the later arriving Schein(e) to your home university.

If you nevertheless require a complete transcript after having left Freiburg, please make sure that all missing Scheine will be sent by the faculty/institute to your home (email) address. Then email your completed transcript form together with a scanned copy of all Scheine to the International Office (transcripts@io.uni-freiburg.de) which will confirm and send back the transcript to you or your home university. Please provide an appropriate address especially in the latter case.

Other

Please make sure, when you are leaving Freiburg that you announce your departure at the Residence Registration Office, cancel your health insurance policy (and give back your health insurance card) and close your bank account.
How can I stay in contact after I’ve left Freiburg?

Alumni Freiburg

After completing your studies, you can keep in touch with the University of Freiburg with Alumni Freiburg. Through contact with Alumni-Clubs worldwide, Alumni Freiburg organises regional meetings with former students. The club’s programme includes scholarly presentations as well jointly held visits to cultural events and opportunities to network. In addition, Alumni Freiburg regularly invites former students to international Alumni Meetings in Freiburg.

Further information is available at: www.alumni.uni-freiburg.de

Contact
Alumni Freiburg – Albert-Ludwigs-Universität
„Haus Zur lieben Hand“
Löwenstr. 16
Phone: +49 (0)761/203-4229
Fax: +49 (0)761/203-4288
E-mail: alumni@uni-freiburg.de